

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-1 ORGANIZATION, RULE 250-1-.01 ORGANIZATION OF BOARD**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-1 Organization, Rule 250-1-.01 Organization of Board, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-21. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-21 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-1-.01 pursuant to authority contained in O.C.G.A. § 43-18-21.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULES  
CHAPTER 250-1 ORGANIZATION, RULE 250-1-.01 ORGANIZATION OF BOARD

**Purpose:** The purpose of this rule amendment is to further clarify the number of members who will be appointed to serve on the board.

**Main Features:** The main feature of this rule amendment is the insertion of the numeric symbol in the text to accompany the existing written number.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE  
PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-1 ORGANIZATION, RULE 250-1-.01 ORGANIZATION OF BOARD

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**Chapter 250-1 ORGANIZATION**

**Rule 250-1-.01 ORGANIZATION OF BOARD**

The Board shall be composed of seven (7) members who are appointed by the Governor. The seven (7) members shall be constituted as follows: six (6) members, each of whom is a licensed and practicing funeral director and embalmer with a minimum of five (5) years as such in this state immediately prior to appointment, plus one (1) consumer advocate member who shall have no connection whatsoever with the funeral service industry. Each member shall be appointed by the Governor for a term of six (6) years.

Authority: O.C.G.A. § Secs. 43-18-21

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**Chapter 250-1 ORGANIZATION**

**Rule 250-1-.01 Organization of Board**

The Board shall be composed of seven (7) members who are appointed by the Governor. The seven (7) members shall be constituted as follows: six (6) members, each of whom is a licensed and practicing funeral director and embalmer with a minimum of five (5) years as such in this state immediately prior to appointment, plus one (1) consumer advocate member who shall have no connection whatsoever with the funeral service industry. Each member shall be appointed by the Governor for a term of six (6) years.

Authority: O.C.G.A. § Secs. 43-18-21

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-1 ORGANIZATION, RULE 250-1-.04 RESTRICTIONS ON BOARD MEMBERS' ACTIVITIES**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-1 Organization, Rule 250-1-.04 Restrictions on Board Members' Activities, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-25 and 43-18-23. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-25 and 43-18-23 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-1-.04 pursuant to authority contained in O.C.G.A. § 43-1-25 and 43-18-23.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULES  
CHAPTER 250-1 ORGANIZATION, RULE 250-1-.04 RESTRICTIONS ON BOARD MEMBERS' ACTIVITIES

**Purpose:** The purpose of this rule amendment is to add capitalization to one word.

**Main Features:** The main feature of this rule amendment is the capitalization of the letter "B" in the word "board" in (2)(b) for consistency throughout the section.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE  
PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-1 ORGANIZATION, RULE 250-1-.04 RESTRICTIONS ON BOARD MEMBERS' ACTIVITIES

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

Chapter 250-1 ORGANIZATION

RULE 250-1-.04 RESTRICTIONS ON BOARD MEMBERS' ACTIVITIES

- (1) No Board member shall participate in the deliberation or the vote on licensure or registration of any applicant who is employed by, was previously employed by, or is being hired by that Board member.
- (2) No Board member shall participate in the deliberation or the vote on licensure or registration of any applicant:
  - (a) who is known to be a relative of that Board member; or
  - (b) with whom that Board member has a personal relationship which could affect the Board member's judgment.
- (3) No Board member shall participate in the deliberation or the vote on licensure for any establishment or crematory in which the member has an ownership or management interest.
  - (a) For purposes of administering this rule, "ownership" is determined by whether the Board member has authority and responsibility for making decisions concerning the operations of the organization as a whole. "Ownership" does not include holding an insignificant equity ownership, such as in common stocks and bonds; and
  - (b) For purposes of administering this rule, "management interest" is determined by whether the Board member has direct management responsibilities for the establishment involved in the vote or deliberation.

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**Chapter 250-1 ORGANIZATION**

**RULE 250-1-.04 RESTRICTIONS ON BOARD MEMBERS' ACTIVITIES**

- (1) No Board member shall participate in the deliberation or the vote on licensure or registration of any applicant who is employed by, was previously employed by, or is being hired by that Board member.
- (2) No Board member shall participate in the deliberation or the vote on licensure or registration of any applicant:
  - (a) who is known to be a relative of that Board member; or
  - (b) with whom that Board member has a personal relationship which could affect the Board member's judgment.
- (3) No Board member shall participate in the deliberation or the vote on licensure for any establishment or crematory in which the member has an ownership or management interest.
  - (a) For purposes of administering this rule, "ownership" is determined by whether the Board member has authority and responsibility for making decisions concerning the operations of the organization as a whole. "Ownership" does not include holding an insignificant equity ownership, such as in common stocks and bonds; and
  - (b) For purposes of administering this rule, "management interest" is determined by whether the Board member has direct management responsibilities for the establishment involved in the vote or deliberation.

Authority: O.C.G.A. § Secs. 43-1-25 and 43-18-23



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.02 REGISTRATION. AMENDED**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-4 Apprenticeship, Rule 250-4-.02 Registration. Amended, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-19, 43-1-25, 43-18-23, 43-18-51, and 43-18-54. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-19, 43-1-25, 43-18-23, 43-18-51, and 43-18-54 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-4-.02 pursuant to authority contained in O.C.G.A. § 43-1-19, 43-1-25, 43-18-23, 43-18-51, and 43-18-54.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.02 REGISTRATION. AMENDED

**Purpose:** The purpose of this rule amendment is to amend the rule name to further clarify the section content, clarify educational requirements for licensure, correct typographical errors, further clarify numeric values referenced in the section, and remove redundant wording.

**Main Features:** The main features of this rule amendment include adding the words "At minimum" to clarify educational requirements for licensure, correcting typographical errors, clarifying numeric values by inserting written numbers or numeric symbols to existing numeric references, and deleting the word "working" in (f).

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENT TO THE RULE  
CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.02 REGISTRATION. AMENDED

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-4 APPRENTICESHIP

RULE 250-4-.02 APPRENTICE REGISTRATION. AMENDED

- (1) An apprentice must be currently registered with the Board in order to receive credit for time served as an apprentice. An applicant for registration as a funeral service apprentice must:
  - (a) Be at least 18 years of age;
  - (b) At a minimum, be a high school graduate or holder of a General Education Development (GED) certification of high school equivalency;
  - (c) An applicant must file an application on a form available from the Board; this application must be verified by oath and be accompanied by the registration fee. This application shall ask questions regarding the applicant's conviction of a felony or misdemeanor and violations or sentences under the First Offender Act;
  - (d) An applicant must designate the specific funeral director and/ or embalmer under whom he/she will be apprenticing. Such supervisor must be approved by the Board as specified in Rule 250-4-.05;
  - (e) An applicant must designate the specific establishment in the State of Georgia at which he/she will be apprenticing. Such establishment must be approved by the Board as specified in Rule 250-4-.05 and must have conducted an average of at least thirty (30) funerals per year over the preceding five (5) years; and
  - (f) An application for registration shall be viewed only after it is complete. An application must be completed at least fifteen (15) business ~~working~~ days prior to a Board meeting, and the Board's acceptance ~~of~~ or rejection of each application shall be by majority vote of the entire Board.

Authority: O.C.G.A. § Secs. 43-1-19, 43-1-25, 43-18-23, 43-18-51, and 43-18-54

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-4 APPRENTICESHIP**

**RULE 250-4-.02 APPRENTICE REGISTRATION. AMENDED**

- (1) An apprentice must be currently registered with the Board in order to receive credit for time served as an apprentice. An applicant for registration as a funeral service apprentice must:
- (a) Be at least 18 years of age;
  - (b) At a minimum, be a high school graduate or holder of a General Education Development (GED) certification of high school equivalency;
  - (c) An applicant must file an application on a form available from the Board; this application must be verified by oath and be accompanied by the registration fee. This application shall ask questions regarding the applicant's conviction of a felony or misdemeanor and violations or sentences under the First Offender Act;
  - (d) An applicant must designate the specific funeral director and/ or embalmer under whom he/she will be apprenticing. Such supervisor must be approved by the Board as specified in Rule 250-4-.05;
  - (e) An applicant must designate the specific establishment in the State of Georgia at which he/she will be apprenticing. Such establishment must be approved by the Board as specified in Rule 250-4-.05 and must have conducted an average of at least thirty (30) funerals per year over the preceding five (5) years; and
  - (f) An application for registration shall be viewed only after it is complete. An application must be completed at least fifteen (15) business days prior to a Board meeting, and the Board's acceptance or rejection of each application shall be by majority vote of the entire Board.

Authority: O.C.G.A. § Secs. 43-1-19, 43-1-25, 43-18-23, 43-18-51, and 43-18-54

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.03 SERVING OF APPRENTICESHIP**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-4 Apprenticeship, Rule 250-4-.03 Serving of Apprenticeship, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-19, 43-18-5, 43-18-23, and 43-18-50 to 43-18-54. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-19, 43-18-5, 43-18-23, and 43-18-50 to 43-18-54 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-4-.03 pursuant to authority contained in O.C.G.A. § 43-1-19, 43-18-5, 43-18-23, and 43-18-50 to 43-18-54.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.03 SERVING OF APPRENTICESHIP

**Purpose:** The purpose of this rule amendment is to update wording, further clarify times frames, further clarify requirements, clarify where to send reports, and edit sentence structure for enhanced understanding of the rule.

**Main Features:** The main features of this rule include replacing the word "span" with the word "period," adding numeric symbols in the text to accompany the existing written numbers, adding "to the Board" to clarify where to furnish reports, and restructuring of a sentence for enhanced understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENT TO THE RULE  
CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.03 SERVING OF APPRENTICESHIP

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-4 APPRENTICESHIP

RULE 250-4-.03 SERVING OF APPRENTICESHIP

- (1) Hours and Duration. An apprenticeship period consists of 3,120 hours served in a time ~~span~~ period of no less than eighteen ~~(18)~~ months and no more than two ~~(2)~~ renewal cycles as defined in O.C.G.A. § 43-18-50(c). This period shall be measured from the date the application is approved by the Board. The ~~(18)~~ eighteen-month minimum ~~must be~~ is in addition to the time required to graduate from a college of funeral service accredited by the American Board of Funeral Service Education or such other college specifically approved by the Board. An apprentice shall be allowed to serve a maximum of four ~~(4)~~ hours per day for credit towards completion of the apprenticeship period while enrolled in such college.
- (2) Business Hours. Regular business hours, for purposes of apprenticeship, means the hours between 8:00 A.M. and 10:00 P.M.
- (3) Sleeping. An apprentice may not count hours spent sleeping in a funeral establishment toward his/her hours of requirement, even if such time spent sleeping occurs during the regular business hours as defined in Rule 250-4-.03(2).
- (4) Reports. Every six ~~(6)~~ months, each apprentice shall furnish to the Board the details of the hours spent in employment as an apprentice on forms supplied by the Board. After completing the 3,120 hours for apprenticeship within the specified period, the apprentice shall send the last report to the Board regardless of the date. The information contained in the report shall be certified as correct by the funeral director in full and continuous charge and by the supervising funeral director and embalmer. The report will specify the number of bodies ~~in the embalming of which~~ the apprentice has assisted with embalming and the number of funerals in which the apprentice has assisted. This report shall be current and available for inspection.

Authority: O.C.G.A. § Secs. 43-1-19, 43-18-5, 43-18-23, and 43-18-50 to 43-18-54



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-4 APPRENTICESHIP**

**RULE 250-4-.03 SERVING OF APPRENTICESHIP**

- (1) **Hours and Duration.** An apprenticeship period consists of 3,120 hours served in a time period of no less than eighteen (18) months and no more than two (2) renewal cycles as defined in O.C.G.A. § 43-18-50(c). This period shall be measured from the date the application is approved by the Board. The (18) eighteen-month minimum is in addition to the time required to graduate from a college of funeral service accredited by the American Board of Funeral Service Education or such other college specifically approved by the Board. An apprentice shall be allowed to serve a maximum of four (4) hours per day for credit towards completion of the apprenticeship period while enrolled in such college.
- (2) **Business Hours.** Regular business hours, for purposes of apprenticeship, means the hours between 8:00 A.M. and 10:00 P.M.
- (3) **Sleeping.** An apprentice may not count hours spent sleeping in a funeral establishment toward his/her hours of requirement, even if such time spent sleeping occurs during the regular business hours as defined in Rule 250-4-.03(2).
- (4) **Reports.** Every six (6) months, each apprentice shall furnish to the Board the details of the hours spent in employment as an apprentice on forms supplied by the Board. After completing the 3,120 hours for apprenticeship within the specified period, the apprentice shall send the last report to the Board regardless of the date. The information contained in the report shall be certified as correct by the funeral director in full and continuous charge and by the supervising funeral director and embalmer. The report will specify the number of bodies which the apprentice has assisted with embalming and the number of funerals in which the apprentice has assisted. This report shall be current and available for inspection.

Authority: O.C.G.A. § Secs. 43-1-19, 43-18-5, 43-18-23, and 43-18-50 to 43-18-54



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.05 BOARD-APPROVED SUPERVISOR**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-4 Apprenticeship, Rule 250-4-.05 Board-approved Supervisor, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217, fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-50 to 43-18-54. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-50 to 43-18-54 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

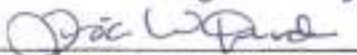
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-4-.05 pursuant to authority contained in O.C.G.A. § 43-18-50 to 43-18-54.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.05 BOARD-APPROVED SUPERVISOR

**Purpose:** The purpose of this rule amendment is to clarify the numeric values referenced in the section, correct a typographical error, update notification methods to align with current practices, capitalize certain words, and restructure / reword sentences to enhance understanding of the rule.

**Main Features:** The main features of this rule amendment include adding number symbols in the text to accompany the written numbers, deleting the incorrect word "sight" and inserting the correct word "site", deleting the requirement of notification to the Board by registered mail to align the Rule with current practices, capitalizing certain words for consistency, and restructuring / rewording a sentence to enhance understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.05 BOARD-APPROVED SUPERVISOR

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-4, APPRENTICESHIP

RULE 250-4-.05 BOARD-APPROVED SUPERVISOR

- (1) An apprenticeship must be served under one (1) or more Board-approved supervisors. A board-approved supervisor shall be either:
  - (a) an individual who is currently licensed by the state of Georgia as a funeral director and embalmer; or
  - (b) two (2) individuals, one (1) of whom is currently licensed by the state of Georgia as a funeral director and the other of whom is currently licensed by the state of Georgia as an embalmer.
- (2) An embalmer and/or funeral director who seeks Board approval ~~as-a~~ to serve as a supervisor ~~from the Board~~:
  - (a) must be employed, either full time or as a trade embalmer, at an establishment approved by the Board as an apprentice ~~sight~~ site. In addition to any other requirements, a trade embalmer seeking approval as a supervisor:
    1. must embalm at the establishment where the apprentice is registered;
    2. can only supervise four (4) apprentices in total; and
    3. must appear before the Board for approval.
  - (b) must have been employed as a licensee for at least three (3) years;
  - (c) must provide direct supervision which shall mean a licensed supervisor present in the same room as apprentice during arrangements, embalming a body or conducting funeral services;
  - (d) is responsible for ensuring that the apprentice complies with the Rules and Regulations of the Board while under his/her supervision; and
  - (e) may not provide concurrent supervision to more than four apprentices without Board approval.

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

- (3) The Board may withdraw approval of a supervisor based upon evidence of the inability to supervise an apprentice properly or upon other relevant considerations.
- (4) A licensee who becomes unable to continue to supervise must notify the Board of same by ~~registered mail~~ no later than five (5) days after his/her last date of service as a provider of supervision.
- (5) An apprentice may receive credit for hours served only if his/her supervisor has current Board approval. An apprentice serving under a licensee whose approval to supervise has been withdrawn or who becomes unable to continue to supervise may apply to the Board to serve under a different licensee who is a Board-approved supervisor without ~~having to~~ paying an additional fee for ~~e~~Change of ~~e~~Supervisor.

Authority: O.C.G.A. § Secs. 43-18-50 to 43-18-54

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-4 APPRENTICESHIP**

**RULE 250-4-.05 BOARD-APPROVED SUPERVISOR**

- (1) An apprenticeship must be served under one (1) or more Board-approved supervisors. A board-approved supervisor shall be either:
  - (a) an individual who is currently licensed by the state of Georgia as a funeral director and embalmer; or
  - (b) two (2) individuals, one (1) of whom is currently licensed by the state of Georgia as a funeral director and the other of whom is currently licensed by the state of Georgia as an embalmer.
- (2) An embalmer and/or funeral director who seeks Board approval to serve as a supervisor:
  - (a) must be employed, either full time or as a trade embalmer, at an establishment approved by the Board as an apprentice site. In addition to any other requirements, a trade embalmer seeking approval as a supervisor:
    1. must embalm at the establishment where the apprentice is registered;
    2. can only supervise four (4) apprentices in total; and
    3. must appear before the Board for approval.
  - (b) must have been employed as a licensee for at least three (3) years;
  - (c) must provide direct supervision which shall mean a licensed supervisor present in the same room as apprentice during arrangements, embalming a body or conducting funeral services;
  - (d) is responsible for ensuring that the apprentice complies with the Rules and Regulations of the Board while under his/her supervision; and
  - (e) may not provide concurrent supervision to more than four apprentices without Board approval.
- (3) The Board may withdraw approval of a supervisor based upon evidence of the inability to supervise an apprentice properly or upon other relevant considerations.
- (4) A licensee who becomes unable to continue to supervise must notify the Board of same no later than five (5) days after his/her last date of service as a provider of supervision.
- (5) An apprentice may receive credit for hours served only if his/her supervisor has current Board approval. An apprentice serving under a licensee whose approval to supervise has been withdrawn or who becomes unable to continue to supervise may apply to the Board to serve under a different licensee who is a Board-approved supervisor without paying an additional fee for Change of Supervisor.

Authority: O.C.G.A. § Secs. 43-18-50 to 43-18-54

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.06 BOARD-APPROVED ESTABLISHMENT**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-4 Apprenticeship, Rule 250-4-.06 Board-approved Establishment, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-50 to 43-18-54. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-50 to 43-18-54 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-4-.06 pursuant to authority contained in O.C.G.A. § 43-18-50 to 43-18-54.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17



GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-4, APPRENTICESHIP, RULE 250-4-.06 BOARD-APPROVED ESTABLISHMENT

Purpose: The purpose of this rule amendment is to clarify section content, clarify the numeric values referenced in the section, restructure / reword sentences to enhance understanding of the rule, remove the approval time limit, and renumber the section paragraphs.

Main Features: The main features of this rule amendment include addition of the word "Apprenticeship" to the Rule name to further clarify the section content, addition of numeric symbols and written numbers within the text to further clarify numeric references in the section, restructuring / rewording of sentences to enhance the understanding of the rule, removal to the 5-year limitation on Board approval, and renumber the section paragraphs.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-4 APPRENTICESHIP, RULE 250-4-.06 BOARD-APPROVED ESTABLISHMENT

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-4 APPRENTICESHIP

RULE 250-4-.06 BOARD-APPROVED APPRENTICESHIP ESTABLISHMENT

- (1) An apprenticeship must be served at a Board-approved establishment. An establishment, to become a Board-approved establishment, must:
  - (a) have a valid Georgia funeral establishment license;
  - (b) have no ~~outstanding violations in its last three inspections;~~ unresolved inspection violations; and
  - (c) ~~Submit an application upon which the funeral establishment certifies~~ certify that it has embalmed an average of at least thirty (30) bodies per year over the preceding five (5) years. Funeral establishments which have been in business for less than five (5) years or averaged less than thirty (30) embalmed bodies per year must have embalmed at least one hundred fifty (150) bodies ~~before being reviewed for approval by the Board.~~
- (2) An establishment may qualify for one (1) apprentice for each thirty (30) bodies it embalms each year. An establishment which embalms less than thirty (30) bodies per year may only have one (1) apprentice.
- ~~(3)~~ (4) Approval of an establishment shall be valid for no more than five consecutive years. Re-approval will be considered upon receipt of a new application.
- ~~(3)(4)~~ The Board may withdraw approval of an establishment if it deems the establishment to be inappropriate for apprenticeship training. An apprentice serving at an establishment whose approval is withdrawn shall receive notification thereof at least sixty (60) days prior to the effective date of withdrawal and may not receive credit for any hours served at the establishment after said sixty (60) days. Such apprentice may apply to the Board to serve at an a Board-approved establishment with Board approval ~~without having to pay~~ paying an additional fee for change of location.

Authority: O.C.G.A. § Secs. 43-18-50 to 43-18-54



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-4 APPRENTICESHIP**

**RULE 250-4-.06 BOARD-APPROVED APPRENTICESHIP ESTABLISHMENT**

- (1) An apprenticeship must be served at a Board-approved establishment. An establishment, to become a Board-approved establishment, must:
  - (a) have a valid Georgia funeral establishment license;
  - (b) have no unresolved inspection violations; and
  - (c) certify that it has embalmed an average of at least thirty (30) bodies per year over the preceding five (5) years. Funeral establishments which have been in business for less than five (5) years or averaged less than thirty (30) embalmed bodies per year must have embalmed at least one hundred fifty (150) bodies.
- (2) An establishment may qualify for one (1) apprentice for each thirty (30) bodies it embalms each year. An establishment which embalms less than thirty (30) bodies per year may only have one (1) apprentice.
- (3) The Board may withdraw approval of an establishment if it deems the establishment to be inappropriate for apprenticeship training. An apprentice serving at an establishment whose approval is withdrawn shall receive notification thereof at least sixty (60) days prior to the effective date of withdrawal and may not receive credit for any hours served at the establishment after said sixty (60) days. Such apprentice may apply to the Board to serve at a Board-approved establishment without paying an additional fee for change of location.

Authority: O.C.G.A. § Secs. 43-18-50 to 43-18-54

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.01 GENERAL REQUIREMENTS: EMBALMER**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.01 General Requirements: Embalmer, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-23, 43-18-40, 43-18-41, and 43-18-50. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-23, 43-18-40, 43-18-41, and 43-18-50 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-5-.01 pursuant to authority contained in O.C.G.A. § 43-18-23, 43-18-40, 43-18-41, and 43-18-50.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.01 GENERAL REQUIREMENTS: EMBALMER

**Purpose:** The purpose of this rule amendment is to clarify educational requirements for licensure, clarify numeric values referenced in the section, clarify the application process, and restructure / reword sentences to enhance understanding of the rule.

**Main Features:** The main features of this rule amendment include inserting the words "At minimum," related to education requirements, updating language related to provision of forms by the Board, clarifying that applications will be reviewed "by the Board", and adding written number values to accompany the numeric symbols.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.01 GENERAL REQUIREMENTS: EMBALMER

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.01 GENERAL REQUIREMENTS: EMBALMER

- (1) An applicant for licensure as an embalmer must satisfy the following requirements:
  - (a) be at least 18 years of age at the time of application;
  - (b) be of good moral character; and
  - (c) at minimum, have graduated from a high school or have earned a general education development certificate.
- (2) An applicant for licensure as an embalmer shall make written application to the Board on forms provided by the Board ~~which will be provided upon request~~, shall submit the appropriate fee, and shall provide proof of the following:
  - (a) graduation from a college of funeral service accredited by the American Board of Funeral Service Education or such other college specifically approved by the Board;
  - (b) 3,120 hours of service as an apprentice as specified in Rule 250-4-.02 and in O.C.G.A. Section 43-18-50; and
  - (c) an affidavit which states that the apprentice assisted in embalming at least fifty (50) bodies and which specifies the names and dates of death.
- (3) An application for licensure as an embalmer shall be reviewed by the Board only after it is complete. This application shall ask questions regarding the applicant's conviction of a felony or misdemeanor and violations or sentences under the First Offender Act. An application must be complete at least fifteen (15) days prior to a Board meeting, and the Board shall accept or reject each application by majority vote.

Authority: O.C.G.A. § Secs. 43-18-23, 43-18-40, 43-18-41, and 43-18-50

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**Chapter 250-5 PERSONAL LICENSURE**

**Rule 250-5-.01 General Requirements: Embalmer**

- (1) An applicant for licensure as an embalmer must satisfy the following requirements:
  - (a) be at least 18 years of age at the time of application;
  - (b) be of good moral character; and
  - (c) at minimum, have graduated from a high school or have earned a general education development certificate.
- (2) An applicant for licensure as an embalmer shall make written application to the Board on forms provided by the Board, shall submit the appropriate fee, and shall provide proof of the following:
  - (a) graduation from a college of funeral service accredited by the American Board of Funeral Service Education or such other college specifically approved by the Board;
  - (b) 3,120 hours of service as an apprentice as specified in Rule 250-4-.02 and in O.C.G.A. Section 43-18-50; and
  - (c) an affidavit which states that the apprentice assisted in embalming at least fifty (50) bodies and which specifies the names and dates of death.
- (3) An application for licensure as an embalmer shall be reviewed by the Board only after it is complete. This application shall ask questions regarding the applicant's conviction of a felony or misdemeanor and violations or sentences under the First Offender Act. An application must be complete at least fifteen (15) days prior to a Board meeting, and the Board shall accept or reject each application by majority vote.

Authority: O.C.G.A. § Secs. 43-18-23, 43-18-40, 43-18-41, and 43-18-50

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.02 LICENSURE BY EXAMINATION: EMBALMER**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.02 Licensure by Examination: Embalmer, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-23 and 43-18-40. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-23 and 43-18-40 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

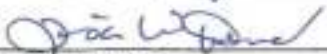
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-5-.02 pursuant to authority contained in O.C.G.A. § 43-18-23 and 43-18-40.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.

  
\_\_\_\_\_  
Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 9 JAN 17

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**SYNOPSIS OF PROPOSED CHANGES TO THE RULE**  
**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.02 LICENSURE BY EXAMINATION: EMBALMER**

Purpose: The purpose of this rule amendment is to make a correction in a name.

Main Features: The main feature of this rule amendment is the correction of the name of the professional entity referenced in (1).

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE**  
**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.02 LICENSURE BY EXAMINATION: EMBALMER**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.02 LICENSURE BY EXAMINATION: EMBALMER**

- (1) An applicant for licensure as an embalmer must attain a passing score, as determined by the Board, on the Funeral Service Science Examination of the National Conference of Funeral Service ~~Examination~~ Examining Boards. Any examination fee which may be required shall be paid directly to the Conference. An individual may take the Funeral Service Science and Funeral Service Arts Examinations of the National Conference on the same date.
- (2) Veterans who qualify for Veterans Preference Points may have additional points added to their score. Information on points may be obtained from the Board office.
- (3) An applicant for licensure as an embalmer must direct the National Conference to provide the Board with certification that he/she passed the Funeral Service Science Examination.

Authority: O.C.G.A. § Secs. 43-18-23 and 43-18-40



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.02 LICENSURE BY EXAMINATION: EMBALMER**

- (1) An applicant for licensure as an embalmer must attain a passing score, as determined by the Board, on the Funeral Service Science Examination of the National Conference of Funeral Service Examining Boards. Any examination fee which may be required shall be paid directly to the Conference. An individual may take the Funeral Service Science and Funeral Service Arts Examinations of the National Conference on the same date.
- (2) Veterans who qualify for Veterans Preference Points may have additional points added to their score. Information on points may be obtained from the Board office.
- (3) An applicant for licensure as an embalmer must direct the National Conference to provide the Board with certification that he/she passed the Funeral Service Science Examination.

Authority: O.C.G.A. § Secs. 43-18-23 and 43-18-40

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.03 LICENSURE BY ENDORSEMENT: EMBALMER**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5, Personal Licensure, Rule 250-5-.03 Licensure By Endorsement: Embalmer, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-2, 43-18-23, and 43-18-40. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-2, 43-18-23, and 43-18-40 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-5-.03 pursuant to authority contained in O.C.G.A. § 43-18-2, 43-18-23, and 43-18-40.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.03 LICENSURE BY ENDORSEMENT: EMBALMER

**Purpose:** The purpose of this rule amendment is to amend the Rule name to clarify section content, amend the section to include requirements of licensure by reciprocity, to clarify limitations on issuance of endorsement embalmer license, to correct a typographical error, to clarify numeric values referenced in the section, and to renumber the section to incorporate an insertion.

**Main Features:** The main features of this rule amendment include adding the words "reciprocity or" to the Rule name to clarify the section content, clarifying the requirements of licensure by reciprocity, correcting the typographical error – deleting "test" and inserting "tests", inserting (c) to clarify limitation on issuance of an endorsement embalmer license, renumbering of the sections accordingly, clarifying the numeric value by adding number symbols to accompany the written numeric value, and restructuring / rewording sentences to enhance understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.03 LICENSURE BY ENDORSEMENT: EMBALMER

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.03 LICENSURE BY RECIPROCITY OR ENDORSEMENT: EMBALMER

The Board may ~~consider licensure by reciprocity, upon payment of the appropriate fee, issue without the requirement of taking the national examination~~ National Examination and upon payment of the appropriate fee, to any an ~~embalmer license to any person~~ licensed as an embalmer by another State, territory, or country, or by the District of Columbia. An applicant for licensure as an embalmer by ~~endorsement~~ reciprocity must successfully pass a written examination approved by the Board which ~~test~~ tests knowledge of the law of this state relating to funeral directors and must either:

- (a) satisfy the requirements listed in Rule 250-5-.01 above; or
- (b) hold a valid embalmer's license in a jurisdiction whose requirements for licensure as an embalmer are substantially equal to the requirements for licensure as an embalmer in Georgia; and
- (c) an embalmer licensed by endorsement cannot issued on the basis of another reciprocal or endorsement license;
- ~~-(e)(d)~~ Or, a an applicant who cannot meet the requirements of (a) or (b) in this rule may be issued a license as an embalmer by endorsement upon submission of documentation from an employer attesting that the applicant has been engaged in the active practice of funeral service as a licensed embalmer and funeral director for a minimum of three (3) years immediately preceding the submission of an application for licensure in Georgia, in accordance with the provisions of O.C.G.A. § 43-18-42(a)(2). For the purposes of this rule, "immediately preceding" shall mean that the applicant must submit the appropriate application to the Board office within six (6) months of leaving the state in which he or she has been actively engaged in the active practice of funeral service.

Authority: O.C.G.A 43-18-2, 43-18-23, and 43-18-40

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5, PERSONAL LICENSURE**

**RULE 250-5-.03 LICENSURE BY RECIPROCITY OR ENDORSEMENT: EMBALMER**

The Board may consider licensure by reciprocity, without the requirement of taking the National Examination and upon payment of the appropriate fee, to any person licensed as an embalmer by another State, territory, or country, or by the District of Columbia. An applicant for licensure as an embalmer by reciprocity must successfully pass a written examination approved by the Board which tests knowledge of the law of this state relating to funeral directors and must either:

- (a) satisfy the requirements listed in Rule 250-5-.01 above; or
- (b) hold a valid embalmer's license in a jurisdiction whose requirements for licensure as an embalmer are substantially equal to the requirements for licensure as an embalmer in Georgia; and
- (c) an embalmer licensed by endorsement cannot issued on the basis of another reciprocal or endorsement license;
- (d) Or, an applicant who cannot meet the requirements of (a) or (b) in this rule may be issued a license as an embalmer by endorsement upon submission of documentation from an employer attesting that the applicant has been engaged in the active practice of funeral service as a licensed embalmer and funeral director for a minimum of three (3) years immediately preceding the submission of an application for licensure in Georgia, in accordance with the provisions of O.C.G.A. § 43-18-42(a)(2). For the purposes of this rule, "immediately preceding" shall mean that the applicant must submit the appropriate application to the Board office within six (6) months of leaving the state in which he or she has been actively engaged in the active practice of funeral service.

Authority: O.C.G.A 43-18-2, 43-18-23, and 43-18-40

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE**  
**RULE 250-5-.04 GENERAL REQUIREMENTS: FUNERAL DIRECTOR**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.04 General Requirements: Funeral Director, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-23 and 43-18-41. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-23 and 43-18-41 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

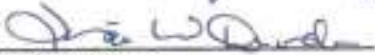
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to 250-5-.04 pursuant to authority contained in O.C.G.A. § 43-18-23 and 43-18-41.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17



GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE,  
RULE 250-5-.04 GENERAL REQUIREMENTS: FUNERAL DIRECTOR

Purpose: The purpose of this rule amendment is to clarify educational requirements for licensure, update language to reflect current practices, further clarify numeric values referenced in the section, and restructure / reword sentences for enhanced understanding of the rule.

Main Features: The main features of this rule amendment include additional of the words "At minimum" to clarify educational requirements for licensure, updating of language referencing forms provided by the Board, clarifying numeric values by inserting the words "at least fifty" in (2)(b) and the word "fifteen" in (3), and restructuring / rewording of sentences to enhance understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5, PERSONAL LICENSURE,  
RULE 250-5-.04 GENERAL REQUIREMENTS: FUNERAL DIRECTOR

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.04 GENERAL REQUIREMENTS: FUNERAL DIRECTOR

- (1) An applicant for licensure as a funeral director must satisfy the following requirements:
  - (a) be at least 18 years of age at the time of application; and
  - (b) be of good moral character; and
  - (c) at minimum, have graduated from a high school or have earned a general education development certificate.
- (2) An applicant for licensure as a funeral director shall make written application to the Board on forms provided by the Board, ~~which will be provided upon request~~, shall submit the appropriate fee, and shall provide the following:
  - (a) proof of valid licensure as an embalmer in the State of Georgia; and
  - (b) an affidavit which states that the apprentice assisted with at least fifty (50) funerals and which specifies the names and dates of death.
- (3) An application for licensure as a funeral director shall be reviewed by the Board only after it is complete. This application shall ask questions regarding the applicant's conviction ~~of~~ for a felony or misdemeanor and violations or sentences under the First Offender Act. An application must be completed at least fifteen (15) days prior to a Board meeting, and the Board shall accept or reject each application by majority vote.



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5, PERSONAL LICENSURE**

**RULE 250-5-.04 GENERAL REQUIREMENTS: FUNERAL DIRECTOR**

- (1) An applicant for licensure as a funeral director must satisfy the following requirements:
  - (a) be at least 18 years of age at the time of application;
  - (b) be of good moral character; and
  - (c) at minimum, have graduated from a high school or have earned a general education development certificate.
- (2) An applicant for licensure as a funeral director shall make written application to the Board on forms provided by the Board, shall submit the appropriate fee, and shall provide the following:
  - (a) proof of valid licensure as an embalmer in the State of Georgia; and
  - (b) an affidavit which states that the apprentice assisted with at least fifty (50) funerals and which specifies the names and dates of death.
- (3) An application for licensure as a funeral director shall be reviewed by the Board only after it is complete. This application shall ask questions regarding the applicant's conviction for a felony or misdemeanor and violations or sentences under the First Offender Act. An application must be completed at least fifteen (15) days prior to a Board meeting, and the Board shall accept or reject each application by majority vote.

Authority: O.C.G.A. Sec. 43-18-23 and 43-18-41

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE,  
RULE 250-5-.05 LICENSURE BY EXAMINATION: FUNERAL DIRECTOR**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.05 Licensure By Examination: Funeral Director, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-23 and 43-18-41. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-23 and 43-18-41 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

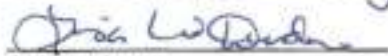
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-5-.05 pursuant to authority contained in O.C.G.A. § 43-18-23 and 43-18-41.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE  
RULE 250-5-.05 LICENSURE BY EXAMINATION: FUNERAL DIRECTOR

**Purpose:** The purpose of this rule amendment is to correct the name of the examination and to further clarify numeric values referenced in the section.

**Main Features:** The main features of this rule amendment include addition of the words "Science and Funeral Service" to (1) to properly reflect the name of the examination and to further clarify the numeric value referenced in (3) by inserting the written number to accompany the number symbol.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE  
RULE 250-5-.05 LICENSURE BY EXAMINATION: FUNERAL DIRECTOR

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.05 LICENSURE BY EXAMINATION: FUNERAL DIRECTOR

- (1) An applicant for licensure as a funeral director must attain a passing score, as determined by the Board, on both the Funeral Service Science and Funeral Service Arts Examinations of the National Conference of Funeral Service Examining Boards. Any examination fee which may be required shall be paid directly to the Conference. An individual may take the Funeral Service Science and Funeral Service Arts Examination of the National Conference on the same date.
- (2) An applicant for licensure must direct the Conference to provide the Board with certification that he/she passed both examinations.
- (3) An applicant for a funeral director license on or after January 1, 1991, must also pass the Board approved Jurisprudence Examination which covers state laws regarding funeral directing. The application for the examination must be submitted to the Board at least forty-five ~~(45)~~ days before a scheduled examination.

Authority: O.C.G.A. § 43-18-23 and 43-18-41

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.05 LICENSURE BY EXAMINATION: FUNERAL DIRECTOR**

- (1) An applicant for licensure as a funeral director must attain a passing score, as determined by the Board, on both the Funeral Service Science and Funeral Service Arts Examinations of the National Conference of Funeral Service Examining Boards. Any examination fee which may be required shall be paid directly to the Conference. An individual may take the Funeral Service Science and Funeral Service Arts Examination of the National Conference on the same date.
- (2) An applicant for licensure must direct the Conference to provide the Board with certification that he/she passed both examinations.
- (3) An applicant for a funeral director license on or after January 1, 1991, must also pass the Board approved Jurisprudence Examination which covers state laws regarding funeral directing. The application for the examination must be submitted to the Board at least forty-five (45) days before a scheduled examination.

Authority: O.C.G.A. § 43-18-23 and 43-18-41

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.07 DISPLAY OF LICENSES**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.07 Display of Licenses, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-44. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-44 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

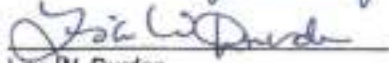
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-5-.07 pursuant to authority contained in O.C.G.A. § 43-18-44.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden

Director

Professional Licensing Boards

Posted: 9 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5, PERSONAL LICENSURE,  
RULE 250-5-.07 DISPLAY OF LICENSES

**Purpose:** The purpose of this rule amendment is to correct a typographical error.

**Main Features:** The main feature of this rule amendment is deletion of the incorrect word "listed" and insertion of the correct word "licensed".

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.07 DISPLAY OF LICENSES

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

Chapter 250-5 PERSONAL LICENSURE

Rule 250-5-.07 DISPLAY OF LICENSES

- (1) Each person ~~listed~~licensed by the Board must display his/her license conspicuously in his/her principal funeral establishment where employed.
- (2) A trade embalmer or funeral director who works in more than one establishment must display a duplicate photocopy of his/her license in establishment or crematory in which he/she works.

Authority: O.C.G.A. Sec. 43-18-44



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.07 DISPLAY OF LICENSES**

- (1) Each person licensed by the Board must display his/her license conspicuously in his/her principal funeral establishment where employed.
- (2) A trade embalmer or funeral director who works in more than one establishment must display a duplicate photocopy of his/her license in establishment or crematory in which he/she works.

Authority: O.C.G.A. Sec. 43-18-44

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.09 RENEWAL**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.09 Renewal, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-19(l), 43-18-46, and 43-18-48. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-19(l), 43-18-46, and 43-18-48 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

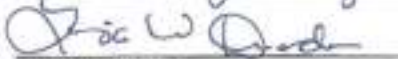
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-5-.09 pursuant to authority contained in O.C.G.A. § 43-1-19(l), 43-18-46, and 43-18-48.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.09 RENEWAL

**Purpose:** The purpose of this rule amendment is to clarify the section content, clarify expiration and renewal parameters and processes, extend the renewal period, and set a monetary limit for late fees.

**Main Features:** The main features of this rule amendment include addition of the word "License" to the Rule Name to further clarify the section content, clarification of the license renewal process and requirements, extension of the late renewal time period through June of each renewal year, addition of a provision for sending written notification reminders to licensees, and establishment of a maximum amount of \$250.00 for a late renewal fee.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.09 RENEWAL

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.09 LICENSE RENEWAL

- (1) An initial embalmer license or funeral director license shall become effective upon issuance of a license number by the Board.
- (2) ~~Each embalmer~~ Embalmer licenses or funeral director and Funeral Director licenses expire ~~license expires~~ on March 31 of even-numbered years. Licenses may be renewed with the submission of a renewal application plus a renewal fee prior to the license expiration date. Licensees who hold both an embalmer and funeral director license must renew their embalmer license in order to renew their funeral director license. If you are licensed as an embalmer and funeral director, you must renew your embalmer's license in order to renew your funeral director's license.
- (3) During the period between April 1 and April-June 30 immediately following the expiration of a license, the licensee license may be renewed upon submission of an application and a late renewal fee (not to exceed \$250.00) a penalty fee in addition to the regular renewal fee ~~and application~~. After April 1 and prior to April 30 the Board staff will notify in writing all those who have not yet renewed their license, fail to renew. Those Anyone failing to renew their license prior to July 1 will be subject to fines and disciplinary action by the Board.

Authority: O.C.G.A. Secs. 43-1-19(l), 43-18-46, and 43-18-48

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.09 RENEWAL**

- (1) An initial embalmer license or funeral director license shall become effective upon issuance of a license number by the Board.
- (2) Embalmer licenses and Funeral Director licenses expire on March 31 of even-numbered years. Licenses may be renewed with the submission of a renewal application plus a renewal fee prior to the license expiration date. Licensees who hold both an embalmer and funeral director license must renew their embalmer license in order to renew their funeral director license.
- (3) During the period between April 1 and June 30 immediately following the expiration of a license, the license may be renewed upon submission of an application and a late renewal fee (not to exceed \$250.00) in addition to the regular renewal fee. After April 1 and prior to April 30 the Board staff will notify in writing those who have not yet renewed their license. Those failing to renew their license prior to July 1 will be subject to fines and disciplinary action by the Board.

Authority: O.C.G.A. Secs. 43-1-19(l), 43-18-46, and 43-18-48

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.10 REVOCATION AND REINSTATEMENT**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.10 Revocation And Reinstatement, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-43, 43-1-19(l), 43-18-49, 43-1-25, 43-18-23, 43-18-55, and 43-18-56. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-43, 43-1-19(l), 43-18-49, 43-1-25, 43-18-23, 43-18-55, and 43-18-56 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

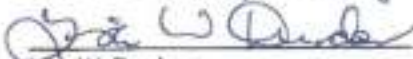
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-5-.10 pursuant to authority contained in O.C.G.A. § 43-18-43, 43-1-19(l), 43-18-49, 43-1-25, 43-18-23, 43-18-55, and 43-18-56.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 9 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.10 REVOCATION AND REINSTATEMENT

**Purpose:** The purpose of this rule amendment is to clarify number references by inserting the number symbol to accompany the written numeric values, to correct a typographical error in paragraph 1, and to restructure / reword a sentence to enhance understanding of the rule.

**Main Features:** The main features of this rule amendment include correcting a typographical error – striking through the incorrect word "May" and inserting the correct word "July," inserting numeric symbols to accompany the written numbers within the text of the section, and to restructure / reword the information referencing reinstatement requirements to enhance understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.10 REVOCATION AND REINSTATEMENT

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.10 REVOCATION AND REINSTATEMENT

Failure to renew an embalmer or funeral director license prior to ~~May~~ July 1 of the renewal year shall have the same effect as revocation. Any consideration for license reinstatement shall be at the discretion of the Board and shall require submission of a reinstatement application and reinstatement fee.

- (a) The Board in its discretion may reinstate a funeral director license upon receipt of an application, evidence of completion for ~~ten~~ (10) hours of approved continuing education units for any applicant who is under 65 years of age, and appropriate fees. See fee schedule. Additionally, a person applying for reinstatement more than two (2) years after the ~~expiration date of his/her his/ or her license expired~~ shall be required to present proof of having passed the state laws and rules retake and pass the Board-approved Jurisprudence Examination on Georgia law regarding funeral directing, examination, notwithstanding the fact that he/she may have passed the laws and rules examination on a prior date.

Authority: O.C.G.A. Secs. 43-18-43, 43-1-19(l), 43-18-49, 43-1-25, 43-18-23, 43-18-55, and 43-18-56



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.10 REVOCATION AND REINSTATEMENT**

Failure to renew an embalmer or funeral director license prior to July 1 of the renewal year shall have the same effect as revocation. Any consideration for license reinstatement shall be at the discretion of the Board and shall require submission of a reinstatement application and reinstatement fee.

The Board in its discretion may reinstate a funeral director license upon receipt of an application, evidence of completion for ten (10) hours of approved continuing education units for any applicant who is under 65 years of age, and appropriate fees. See fee schedule. Additionally, a person applying for reinstatement more than two (2) years after the expiration date of his/her license shall be required to retake and pass the Board-approved Jurisprudence Examination on Georgia law regarding funeral directing.

**Authority:** O.C.G.A. Secs. 43-18-43, 43-1-19(l), 43-18-49, 43-1-25, 43-18-23, 43-18-55, and 43-18-56

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.11 INACTIVE STATUS**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.11 Inactive Status, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-22 and 43-18-23. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-22 and 43-18-23 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

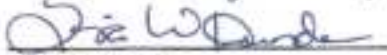
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-5-.11 pursuant to authority contained in O.C.G.A. § 43-1-22 and 43-18-23.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.11 INACTIVE STATUS

**Purpose:** The purpose of this rule amendment is to add capitalization to certain words, to clarify the numeric values referenced in the section, and to restructure / reword a sentence to enhance understanding of the rule.

**Main Features:** The main features of this rule amendment include capitalization of the first letters of the words "Inactive" and "Status," addition of number symbols in the text to accompany the written numbers for further clarification, and restructure / reword a sentence to enhance understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.11 INACTIVE STATUS

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.11 INACTIVE STATUS

A person must have a current Georgia license in order to apply for inactive status; and

- (a) A funeral director or embalmer who holds a current license and who will not practice funeral directing or embalming in Georgia may apply for inactive status by completing an Application for ~~inactive status~~ Inactive Status and submitting the appropriate fee (see Fee Schedule) to the Board. Once the license is in ~~inactive status~~ Inactive Status, an embalmer or funeral director shall not practice embalming or funeral directing in the State of Georgia while that license is on Inactive Status; and
- (b) ~~In order to~~ To request that a license be placed on ~~place a license on inactive status~~ Inactive Status, the license must be in good standing and the licensee must show that he/she has attained the ~~met~~ continuing education hours which will be required at their next renewal; and
- (c) A funeral director or embalmer who wishes to reactivate an ~~inactive status~~ Inactive Status license must submit to the Board an Application to Reactivate, appropriate fee, and documentation of continuing education;
  - 1. If the request to reactivate is received more than two (2) years but less than four (4) years from the date on which ~~inactive status~~ Inactive Status was approved, the licensee must document five (5) continuing education hours;
  - 2. If the request to reactivate is received four (4) or more years after the date on which ~~inactive status~~ Inactive Status was approved, the licensee must document ten (10) continuing education hours and take and pass the State Laws and Rules Examination, notwithstanding the fact that he/she may have passed the Laws and Rules Examination on a prior date.

Authority: O.C.G.A. Secs. 43-1-22 and 43-18-23

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.11 INACTIVE STATUS**

A person must have a current Georgia license in order to apply for inactive status; and

- (a) A funeral director or embalmer who holds a current license and who will not practice funeral directing or embalming in Georgia may apply for inactive status by completing an Application for Inactive Status and submitting the appropriate fee (see Fee Schedule) to the Board. Once the license is in Inactive Status, an embalmer or funeral director shall not practice embalming or funeral directing in the State of Georgia while that license is on Inactive Status; and
- (b) To request that a license be placed on Inactive Status, the license must be in good standing and the licensee must show that he/she has attained the continuing education hours which will be required at their next renewal; and
- (c) A funeral director or embalmer who wishes to reactivate an Inactive Status license must submit to the Board an Application to Reactivate, appropriate fee, and documentation of continuing education:
  - 1. If the request to reactivate is received more than two (2) years but less than four (4) years from the date on which Inactive Status was approved, the licensee must document five (5) continuing education hours;
  - 2. If the request to reactivate is received four (4) or more years after the date on which Inactive Status was approved, the licensee must document ten (10) continuing education hours and take and pass the State Laws and Rules Examination, notwithstanding the fact that he/she may have passed the Laws and Rules Examination on a prior date.

Authority: O.C.G.A. Secs. 43-1-22 and 43-18-23

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.12 CONTINUING EDUCATION REQUIREMENTS**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-5 Personal Licensure, Rule 250-5-.12 Continuing Education Requirements, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-23, 43-18-55, 43-18-56, and 43-18-73. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-23, 43-18-55, 43-18-56, and 43-18-73 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

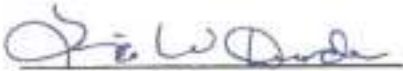
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-5-.12 pursuant to authority contained in O.C.G.A. § 43-1-23, 43-18-55, 43-18-56, and 43-18-73.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17



GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.12 CONTINUING EDUCATION REQUIREMENTS

**Purpose:** The purpose of this rule amendment is to clarify the section content, clarify the numeric values referenced in the section, restructure / reword a sentence to enhance understanding of the rule, provision of Board option to waive continuing education requirements, and add capitalization to certain words

**Main Features:** The main features of this rule amendment include addition of the words "Provider Approval" in the Rule name to clarify the section content, addition of numeric symbols in the text to accompany the written numbers, addition of capitalization to certain words, in (4)(a) striking the word "shall" and inserting the word "may" to affirm Board's options related to wavier requests, and restructure / reword a sentence to enhance understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-5 PERSONAL LICENSURE, RULE 250-5-.12 CONTINUING EDUCATION REQUIREMENTS

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-5 PERSONAL LICENSURE

RULE 250-5-.12 CONTINUING EDUCATION REQUIREMENTS: PROVIDER APPROVAL

- (1) Effective for the 1998 license renewal, a total of ten (10) hours of continuing education are required biennially (every two (2) years) to renew an embalmer or funeral director license. Each licensee shall report in writing, under oath, the number of hours of continuing education he/she completed. Such report will be due at the time of renewal and shall accompany the Application for License Renewal. These continuing education hours shall have been obtained during the last two (2) years preceding the renewal.
- (2) All licensees must obtain ten (10) hours whether they hold one or two licenses.
- (3) Funeral directors or embalmers who are licensed by the Board within the second year of the renewal cycle (after April 1 of the odd numbered year) will not be required to submit ~~any~~ continuing education hours for ~~the~~ their first time they renew their license renewal.
- (4) Hardship, Disability and Age Requirement. The continuing education requirement shall be waived for persons who hold an ~~inactive status~~ Inactive Status license or for licensed individuals over the age of 65; and
  - (a) The Board ~~shall~~ may waive the continuing education requirement in cases of hardship, disability, illness, or under such circumstances as the Board deems appropriate. Such waiver must be requested in writing to the Board and must be accompanied by acceptable documentation.
- (5) The Board shall be authorized to approve courses offered by educational institutions, specialty societies, professional or other organizations, and government agencies upon submission of an application and non-refundable fee. For the purpose of this rule, government agencies ~~mean~~ means federal, state or local government agencies, public school systems and licensed hospitals. The ~~board~~ Board may, in its discretion, accept ~~continuing education hours that are approved for~~ continuing education hours that are approved in another state. The Board may require the licensee to submit ~~various~~ information concerning the course(s), and proof of successful completion.



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- (6) Board Approved Providers. Continuing education hours may be obtained by participating in activities sponsored by Board-Approved Providers. Board-Approved Providers may only offer programs in the topic areas for which they have been approved. The provider shall certify the number of clock hours of educational content in each continuing education activity.
- (a) ~~In order to~~ To qualify for initial ~~Board~~ approval, to renew ~~Board~~ approval, or to qualify for approval in additional topic areas, a provider must submit to the Board:
1. a Funeral Service Board Approved Continuing Education Provider Application and non-refundable fee (See fee schedule); and
  2. a description of the topic areas in which the provider plans to sponsor continuing education activities; and
  3. the names of all instructors currently offering continuing education activities, a description of the topic areas in which the instructor is qualified to teach along with a resume or other evidence demonstrating that each instructor is qualified in the identified topic area; and
  4. program outlines, including instructors, objectives, schedules and instructional material.
- (b) Board-Approved Provider status shall expire March 31 of even numbered years. The Provider must submit a new application and non-refundable application fee for the next renewal cycle. The Board retains the right to monitor continuing education programs sponsored by Board-Approved Providers and will withdraw approval from providers who do not maintain Board standards.
- (7) Reporting and Documentation. Each licensee shall maintain documentation of their continuing education activities.
- (a) Each licensee shall attest, on his/her biennial license renewal application, that he/she has satisfied the continuing education requirements. Documentation of these activities shall be retained for three (3) years by the licensee and not sent to the Board unless requested by the Board. False attestation of satisfaction of the continuing education requirements on a renewal application may subject the licensee to disciplinary action, including license revocation; and
- (b) The Board will audit a fixed percentage of the renewal applications. Licensees whose applications are audited will be required to provide documentation of his/her continuing education requirements; and
- (c) An audited licensee who fails to provide the Board with acceptable documentation of the hours attested to in their application shall not have their license renewed. In the event the person seeks a new license, the Board may in its discretion review and take into consideration any and all files, including investigative files and/or reports, related to the person and/or establishment.

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**CHAPTER 250-5 PERSONAL LICENSURE**

**RULE 250-5-.12 CONTINUING EDUCATION REQUIREMENTS; PROVIDER APPROVAL**

- (1) Effective for the 1998 license renewal, a total of ten (10) hours of continuing education are required biennially (every two (2) years) to renew an embalmer or funeral director license. Each licensee shall report in writing, under oath, the number of hours of continuing education he/she completed. Such report will be due at the time of renewal and shall accompany the Application for License Renewal. These continuing education hours shall have been obtained during the last two (2) years preceding the renewal.
- (2) All licensees must obtain ten (10) hours whether they hold one or two licenses.
- (3) Funeral directors or embalmers who are licensed by the Board within the second year of the renewal cycle (after April 1 of the odd numbered year) will not be required to submit any continuing education hours for their first license renewal.
- (4) Hardship, Disability and Age Requirement. The continuing education requirement shall be waived for persons who hold an Inactive Status license or for licensed individuals over the age of 65; and
  - (a) The Board may waive the continuing education requirement in cases of hardship, disability, illness, or under such circumstances as the Board deems appropriate. Such waiver must be requested in writing to the Board and must be accompanied by acceptable documentation.
- (5) The Board shall be authorized to approve courses offered by educational institutions, specialty societies, professional or other organizations, and government agencies upon submission of an application and non-refundable fee. For the purpose of this rule, government agencies means federal, state or local government agencies, public school systems and licensed hospitals. The Board may, in its discretion, accept continuing education hours that are approved in another state. The Board may require the licensee to submit various information concerning the course(s), and proof of successful completion.
- (6) Board Approved Providers. Continuing education hours may be obtained by participating in activities sponsored by Board-Approved Providers. Board-Approved Providers may only offer programs in the topic areas for which they have been approved. The provider shall certify the number of clock hours of educational content in each continuing education activity.
  - (a) To qualify for initial approval, to renew approval, or to qualify for approval in additional topic areas, a provider must submit to the Board:
    1. a Funeral Service Board Approved Continuing Education Provider Application and non-refundable fee (See fee schedule); and
    2. a description of the topic areas in which the provider plans to sponsor continuing education activities; and
    3. the names of all instructors currently offering continuing education activities, a description of the topic areas in which the instructor is qualified to teach along with a resume or other evidence demonstrating that each instructor is qualified in the identified topic area; and

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4. program outlines, including instructors, objectives, schedules and instructional material.
- (b) Board-Approved Provider status shall expire March 31 of even numbered years. The Provider must submit a new application and non-refundable application fee for the next renewal cycle. The Board retains the right to monitor continuing education programs sponsored by Board-Approved Providers and will withdraw approval from providers who do not maintain Board standards.
- (7) Reporting and Documentation. Each licensee shall maintain documentation of their continuing education activities.
  - (a) Each licensee shall attest, on his/her biennial license renewal application, that he/she has satisfied the continuing education requirements. Documentation of these activities shall be retained for three (3) years by the licensee and not sent to the Board unless requested by the Board. False attestation of satisfaction of the continuing education requirements on a renewal application may subject the licensee to disciplinary action, including license revocation; and
  - (b) The Board will audit a fixed percentage of the renewal applications. Licensees whose applications are audited will be required to provide documentation of his/her continuing education requirements; and
  - (c) An audited licensee who fails to provide the Board with acceptable documentation of the hours attested to in their application shall not have their license renewed. In the event the person seeks a new license, the Board may in its discretion review and take into consideration any and all files, including investigative files and/or reports, related to the person and/or establishment.

Authority: O.C.G.A. Secs. 43-1-23, 43-18-55, 43-18-56, and 43-18-73

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**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**  
**RULE 250-6-.01 LICENSURE REQUIREMENTS**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-6 Establishment/Crematory Licensure and Regulations, Rule 250-6-.01 Licensure Requirements, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-2, 43-1-19, 43-18-23, 43-18-70 to 43-18-73. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-2, 43-1-19, 43-18-23, 43-18-70 to 43-18-73 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

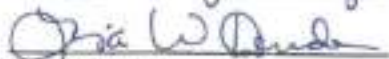
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-6-.01 pursuant to authority contained in O.C.G.A. § 43-1-2, 43-1-19, 43-18-23, 43-18-70 to 43-18-73.

For further information, contact the Board office at (478) 207-2440.

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Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden

Director

Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE

CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.01 LICENSURE REQUIREMENTS

**Purpose:** The purpose of this rule amendment is to clarify the section content, clarify establishment name limitations, capitalize certain words, clarify numeric values referenced in the section, restructure / reword a sentence to enhance understanding of the rule, and renumber the section paragraphs.

**Main Features:** The main features of this rule amendment include the addition of words in the Rule name to further clarify the section content, addition of a written number to accompany the numeric symbol, addition of (3) which clarifies establishment operation only under the name in which the license was issued, capitalization of certain words for consistency, restructuring / rewording of a sentence to enhance understanding of the rule, and renumbering of the section paragraphs.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.01 LICENSURE REQUIREMENTS

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS

RULE 250-6-.01 FUNERAL ESTABLISHMENT / CREMATORY LICENSURE REQUIREMENTS

- (1) A funeral establishment or crematory may be operated only if it possesses a license valid for that establishment or crematory. Application to the Board for licensure shall be made on a Board-approved form ~~which will be provided upon request~~ and shall require submission of the proper fee. Application must be complete in its entirety and must be received at least fifteen (15) days prior to the Board meeting at which it will be considered. The Board shall accept or reject each application by majority vote.
- (2) A license for a funeral establishment or crematory is issued to that particular establishment or crematory under a specified name, at a specified location, and under a specified funeral director in full and continuous charge.
- (3) An establishment shall operate only under the name in which the license was issued.
- ~~(4)~~(3) A license may be issued to a funeral establishment or crematory only if such business has a licensed Funeral Director in Full and Continuous Charge. ~~funeral director in full and continuous charge.~~ See O.C.G.A. § 43-18-71 and Rule 250-6-.08 for the requirements concerning the Funeral Director In Full and Continuous Charge.
- ~~(5)~~(4) An inspection of a funeral home or crematory shall be made by a Board inspector prior to licensure. Inspection must be completed after the application has been approved and prior to Board meeting at which it will be considered. Requirements of inspection for funeral establishment and crematories are listed in Rule 250-6 -.06 and Rule 250-6.07, respectively. If reinspection is required, an additional fee shall be payable prior to reinspection. Refer to Fee Schedule.

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- ~~(6)(5)~~ A crematory may be operated only if it possesses a separate license for such purpose. However, a funeral establishment for which a valid license to operate is in effect on July 1, 2002, shall not be required to obtain a separate license to operate a crematory until on and after the renewal date to operate a funeral establishment must comply with all of the minimum equipment and facilities requirements and all other statutes, rules and regulations relating to crematories.

Authority: O.C.G.A. Secs. 43-1-2, 43-1-19, 43-18-23, 43-18-70 to 43-18-73



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**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**

**RULE 250-6-.01 FUNERAL ESTABLISHMENT / CREMATORY LICENSURE REQUIREMENTS**

- (1) A funeral establishment or crematory may be operated only if it possesses a license valid for that establishment or crematory. Application to the Board for licensure shall be made on a Board-approved form and shall require submission of the proper fee. Application must be complete in its entirety and must be received at least fifteen (15) days prior to the Board meeting at which it will be considered. The Board shall accept or reject each application by majority vote.
- (2) A license for a funeral establishment or crematory is issued to that particular establishment or crematory under a specified name, at a specified location, and under a specified funeral director in full and continuous charge.
- (3) An establishment shall operate only under the name in which the license was issued.
- (4) A license may be issued to a funeral establishment or crematory only if such business has a licensed Funeral Director in Full and Continuous Charge. See O.C.G.A. § 43-18-71 and Rule 250-6-.08 for the requirements concerning the Funeral Director In Full and Continuous Charge.
- (5) An inspection of a funeral home or crematory shall be made by a Board inspector prior to licensure. Inspection must be completed after the application has been approved and prior to Board meeting at which it will be considered. Requirements of inspection for funeral establishment and crematories are listed in Rule 250-6-.06 and Rule 250-6.07, respectively. If reinspection is required, an additional fee shall be payable prior to reinspection. Refer to Fee Schedule.
- (6) A crematory may be operated only if it possesses a separate license for such purpose. However, a funeral establishment for which a valid license to operate is in effect on July 1, 2002, shall not be required to obtain a separate license to operate a crematory until on and after the renewal date to operate a funeral establishment must comply with all of the minimum equipment and facilities requirements and all other statutes, rules and regulations relating to crematories.

Authority: O.C.G.A. Secs. 43-1-2, 43-1-19, 43-18-23, 43-18-70 to 43-18-73



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**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.02 CHANGES OF STATUS WHICH MUST BE REPORTED**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-6 Establishment/Crematory Licensure And Regulations, Rule 250-6-.02 Changes Of Status Which Must Be Reported, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-2, 43-18-23, 43-18-71, 43-18-74, and 43-18-77. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-2, 43-18-23, 43-18-71, 43-18-74, and 43-18-77 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-6-.02 pursuant to authority contained in O.C.G.A. § 43-1-2, 43-18-23, 43-18-71, 43-18-74, and 43-18-77.

For further information, contact the Board office at (478) 207-2440.

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Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 9 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE

CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.02 CHANGES OF STATUS WHICH MUST BE REPORTED

Purpose: The purpose of this rule amendment is to clarify the section content, clarify the application process, further clarify the numeric values referenced in the section, capitalize certain words, and restructure / reword sentences to enhance understanding of the rule.

Main Features: The main features of this rule amendment include amending the Rule name to clarify the section content, clarifying the application and licensure process, further clarifying the numeric values referenced by adding the written number to accompany the numeric symbol, capitalizing of certain words for consistency, and restructuring / rewording of some sentences to enhance understanding of the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.02 CHANGES OF STATUS WHICH MUST BE REPORTED

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS

RULE 250-6-.02 CHANGES IN NAME, ADDRESS, LOCATION OR OWNERSHIP OF STATUS WHICH MUST BE REPORTED

- (1) Name. A change in the name of a funeral establishment or crematory shall require written submission of an application to the Board and submission of the appropriate fee to the Board. Upon Board approval, a different new license number shall be issued.
- (2) Address or Location. A change in the address and/or location of a funeral establishment or crematory shall require written submission of an application to the Board and submission of the appropriate fee to the Board. Upon Board approval, a different new license number shall be issued.
- (3) Ownership. A change of ownership of a funeral establishment or crematory shall require written submission of an application to the Board and appropriate fee to the Board notification within fifteen (15) days of the change in ownership of the said funeral establishment or crematory. Such notification must be signed by both the seller and the purchaser, and the signatures must be notarized.
- (4) Funeral Director in Full and Continuous Charge.
  - (a) Any change in the Funeral Director in Full and Continuous Charge must be reported to the Board in writing within five (5) days. The Board shall request the new Funeral Director in Full and Continuous Charge and the owner(s) and/or corporate officer(s) of the establishment or crematory to appear before the Board to determine if the requirements for a Funeral Director in Full and Continuous Charge have been met. If the owner(s) and/or corporate officer(s) are not able to appear before the Board, they may appoint a representative through written authorization on company letterhead signed by the owner and/or corporate officer to represent them before the Board for the Funeral Director in Full and Continuous Charge interview. In the event the Funeral

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Director in Full and Continuous Charge applicant is also an owner of that funeral or crematory establishment, the requirement to appear before the Board may be waived; and

- (b) A funeral establishment or crematory temporarily without a Funeral Director in Full and Continuous Charge shall notify the Board in writing within five (5) days following the last day of the funeral director's service, requesting a 90-day grace period before the establishment or crematory license is revoked or terminated. The Board at its discretion may grant one additional 90-day grace period upon proof of good cause, but grace periods may not total over 180 days in any two-year period starting from the first day of the first grace period. A grace period shall be terminated upon approval by the Board of a Funeral Director in Full and Continuous Charge. ~~funeral director in full and continuous charge.~~
- (5) Destruction. A funeral establishment or crematory temporarily destroyed by fire, flood or other natural catastrophe, shall notify the Board in writing within (5) five days following the catastrophe, requesting a 90-day grace period to use a temporary location while reconstructing the previous location, provided the establishment or crematory meets the requirements of the Code and Rules of the Board. The Board, at its discretion, may grant additional 90-day grace periods, upon proof of good cause. All services provided to the public during any grace period shall be provided by or under the supervision of a licensed funeral director.

Authority: O.C.G.A. Secs. 43-18-23, 43-1-2, 43-18-71, 43-18-74, 43-18-77

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**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**

**RULE 250-6-.02 CHANGE IN NAME, ADDRESS, LOCATION OR OWNERSHIP**

- (1) **Name.** A change in the name of a funeral establishment or crematory shall require written submission of an application and appropriate fee to the Board. Upon Board approval, a new license number shall be issued.
- (2) **Address or Location.** A change in the address and/or location of a funeral establishment or crematory shall require written submission of an application and appropriate fee to the Board. Upon Board approval, a new license number shall be issued.
- (3) **Ownership.** A change of ownership of a funeral establishment or crematory shall require written submission of an application and appropriate fee to the Board within fifteen (15) days of the change in ownership of the said funeral establishment or crematory. Such notification must be signed by both the seller and the purchaser, and the signatures must be notarized.
- (4) **Funeral Director in Full and Continuous Charge.**
  - (a) Any change in the Funeral Director in Full and Continuous Charge must be reported to the Board in writing within five (5) days. The Board shall request the new Funeral Director in Full and Continuous Charge and the owner(s) and/or corporate officer(s) of the establishment or crematory to appear before the Board to determine if the requirements for a Funeral Director in Full and Continuous Charge have been met. If the owner(s) and/or corporate officer(s) are not able to appear before the Board, they may appoint a representative through written authorization on company letterhead signed by the owner and/or corporate officer to represent them before the Board for the Funeral Director in Full and Continuous Charge interview. In the event the Funeral Director in Full and Continuous Charge applicant is also an owner of that funeral or crematory establishment, the requirement to appear before the Board may be waived; and
  - (b) A funeral establishment or crematory temporarily without a Funeral Director in Full and Continuous Charge shall notify the Board in writing within five (5) days following the last day of the funeral director's service, requesting a 90-day grace period before the establishment or crematory license is revoked or terminated. The Board at its discretion may grant one additional 90-day grace period upon proof of good cause, but grace periods may not total over 180 days in any two- year period starting from the first day of the first grace period. A grace period shall be terminated upon approval by the Board of a Funeral Director in Full and Continuous Charge.
- (5) **Destruction.** A funeral establishment or crematory temporarily destroyed by fire, flood or other natural catastrophe, shall notify the Board in writing within (5) five days following the catastrophe, requesting a 90-day grace period to use a temporary location while reconstructing the previous location, provided the establishment or crematory meets the requirements of the Code and Rules of the Board. The Board, at its discretion, may grant additional 90-day grace periods, upon proof of good cause. All services provided to the public during any grace period shall be provided by or under the supervision of a licensed funeral director.

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**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING  
CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.05 RENEWAL**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-6 Establishment/Crematory Licensure and Regulations, Rule 250-6-.05 Renewal, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-19, 43-18-3, 43-18-43, 43-18-44, and 43-18-73. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-19, 43-18-3, 43-18-43, 43-18-44, and 43-18-73 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.


A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-6-.05 pursuant to authority contained in O.C.G.A. §43-1-19, 43-18-3, 43-18-43, 43-18-44, and 43-18-73.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.

  
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Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17



GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULE  
CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.05 RENEWAL

**Purpose:** The purpose of this rule amendment is to clarify the section contents, amend the renewal timeframes, extend the late renewal period, include notification procedures, modify the requirement of appearance before the Board, clarifying when licensee is subject to disciplinary action, and restructure / reword sentences to enhance understanding of the rule.

**Main Features:** The main features of this rule amendment include amending the Rule name to clarify the section content, extending the renewal time period, clarifying the late renewal requirements, adding a reminder notification process, in (3) amending the mandatory appearance requirement, and clarifying disciplinary action parameters.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.05 RENEWAL

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS

RULE 250-6-.05 RENEWAL: FUNERAL ESTABLISHMENT / CREMATORY

- (1) Each funeral establishment or crematory license expires on June 30 of odd-numbered years. A license may be renewed with the submission of an application plus renewal fee prior to expiration.
- (2) During the period between July 1 and ~~July 31~~ September 30 immediately following the expiration of a license, the license may be renewed upon submission of an application and a penalty fee late renewal fee in addition to the regular renewal fee ~~and application~~. After July 1 and before July 31 the Board staff will notify the Funeral Director in Full and Continuous Charge in writing, at the address on file with the Board, of their failure to renew. Thereafter, the owner must submit a new application and pass an inspection, and the funeral director in charge and the owner must meet with the Board for approval of a new establishment.
- (3) Failure to renew a funeral establishment or crematory license ~~by August 1~~ prior to October 1 following the late renewal period year shall have the same effect as revocation. Thereafter, the owner must submit a new application, the establishment must pass an inspection, and the owner and funeral director in full and continuous charge ~~must meet with the board for approval for the establishment.~~ may, at the Board's discretion, be required to appear before the Board to gain licensure. Any establishment or crematory failing to renew prior to October 1 will be subject to fines and disciplinary action by the Board.

Authority: O.C.G.A. § 43-1-19, 43-18-3, 43-18-43, 43-18-44, and 43-18-73



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**

**RULE 250-6-.05 RENEWAL: FUNERAL ESTABLISHMENT / CREMATORY**

- (1) Each funeral establishment or crematory license expires on June 30 of odd-numbered years. A license may be renewed with the submission of an application plus renewal fee prior to expiration.
- (2) During the period between July 1 and September 30 immediately following the expiration of a license, the license may be renewed upon submission of an application and a late renewal fee in addition to the regular renewal fee. After July 1 and before July 31 the Board staff will notify the Funeral Director in Full and Continuous Charge in writing, at the address on file with the Board, of their failure to renew.
- (3) Failure to renew a funeral establishment or crematory license prior to October 1 following the late renewal period shall have the same effect as revocation. Thereafter, the owner must submit a new application, the establishment must pass an inspection, and the owner and funeral director in full and continuous charge may, at the Board's discretion, be required to appear before the Board to gain licensure. Any establishment or crematory failing to renew prior to October 1 will be subject to fines and disciplinary action by the Board.

Authority: O.C.G.A. § 43-1-19, 43-18-3, 43-18-43, 43-18-44, and 43-18-73

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**  
**RULE 250-6-.06 FUNERAL ESTABLISHMENT INSPECTIONS; FINES**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-6 Establishment/Crematory Licensure And Regulations, Rule 250-6-.06 Funeral Establishment Inspections; Fines, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plib/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-70, 43-18-71, 43-18-75, 43-18-76. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-70, 43-18-71, 43-18-75, 43-18-76 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-6-.06 pursuant to authority contained in O.C.G.A. § 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-70, 43-18-71, 43-18-75, 43-18-76.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

For further information, contact the Board office at (478) 207-2440.

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 9 JAN 17

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**SYNOPSIS OF PROPOSED CHANGES TO THE RULE**  
**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**  
**RULE 250-6-.06 FUNERAL ESTABLISHMENT INSPECTIONS; FINES**

Purpose: The purpose of this rule amendment is to correct a typographical error, further clarify the rule referencing a seating area, further clarify the restroom requirement, assign monetary penalty values to violations, and add a provision for disciplinary action.

Main Features: The main features of this rule amendment include correcting a typographical error, clarifying the rule referencing seating, clarifying that the facility must have a restroom for public use, assigning monetary penalty values to violations that previously had undefined violation penalties, and adding an option for disciplinary measures for unsanitary conditions.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE**  
**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**  
**RULE 250-6-.06 FUNERAL ESTABLISHMENT INSPECTIONS; FINES**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**  
**RULE 250-6-.06 FUNERAL ESTABLISHMENT INSPECTIONS; FINES**

- (1) A representative of the Board shall regularly inspect establishments between the hours of 9:00 A.M. and 4:30 P.M., Monday through Friday, with the exception of State government-mandated holidays. Although the funeral director in full and continuous charge need not be present for the inspections, the establishment must be available during these hours for inspection. Upon finding a funeral establishment unavailable during an inspection attempt, the Board representative shall contact the establishment at the telephone number of record with the Board, or an alternative telephone number conspicuously posted at the establishment. If the establishment is not made available for an inspection by an establishment employee within sixty (60) minutes of the telephone contact, or if telephone contact is unsuccessful, the Board representative shall issue a written warning notifying that an inspection attempt was made. Any funeral establishment not inspected during a calendar year may have the establishment license suspended, revoked, or put on probation, or fines may be imposed by the Board.
- (2) Any violation under this section shall be deemed a violation of minimum standards and threat to the health, safety, and welfare of the public. A funeral establishment licensed by the Board shall be required to pay a fine to the Board for each violation of this section. At the time of inspection, a citation shall be issued by an inspector or representative of the Board which shall list each violation. Following the issuance of the citation, the licensee shall either remit the amount of the fine to the Board or submit a written request for an appearance before the Board. A request for an appearance before the Board must be received by the Board within thirty (30) days after issuance of the citation. Failure to either pay the fine or request an appearance before the Board within (30) days from the issuance of the citation shall cause further disciplinary proceedings to be instituted against the licensee. The requirements for inspections and the fines for violations under this section are as follows:

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- (a) All outside openings must be screened where left open for ventilation. The fine for a violation of this subsection shall be \$50.00.
- (b) All embalming rooms shall be equipped with the following:
  - 1. hot and cold running water; the fine for a violation under this subsection shall be \$200.00;
  - 2. non-absorbent sanitary floor and walls; the fine for a violation under this subsection shall be \$200.00;
  - 3. permanently installed ventilation; the fine for a violation under this subsection shall be \$200.00;
  - 4. a non-absorbent preparation table; the fine for a violation of this subsection shall be \$200.00;
  - 5. a sink with drain opening and non-porous ~~non-porous~~ sanitary cover into a sewerage or septic tank; the fine for a violation under this subsection shall be \$200.00;
- (c) In addition, each embalming room shall be equipped with a separate sink for disinfecting of hands and instruments. The fine for a violation under this subsection shall be \$50.00;
- (d) Each embalming room, including all instruments and tables, shall be kept in a sanitary and clean condition at all times. The fine for a violation of this subsection shall be \$200.00;
- (e) Each embalming room shall contain instruments and supplies for the separation and embalming of dead bodies. Instruments and equipment must consist of the following:
  - 1. at least one scalpel; the fine for a violation of this subsection shall be \$50.00;
  - 2. at least two aneurysm needles; the fine for a violation of this subsection shall be \$50.00;
  - 3. at least two cannulas; the fine for a violation of this subsection shall be \$50.00;
  - 4. embalming machine, or gravity bottle or bulb or hand pump; the fine for a violation of this subsection shall be \$50.00;
  - 5. 24 bottles arterial fluid and 24 bottles cavity fluid; the fine for a violation of this subsection shall be \$50.00;
  - 6. suture; the fine for a violation of this subsection shall be \$50.00;
  - 7. 1 suture needle; the fine for a violation of this subsection shall be \$50.00;
  - 8. trocar; the fine for a violation of this subsection shall be \$50.00;
  - 9. hydro aspirator or electric aspirator; the fine for a violation of this subsection shall be \$50.00; and

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**Professional Licensing Boards Division**

10. a permanently installed back flow preventer for the hydro aspirator; the fine for a violation of this subsection shall be \$50.00.
- (f) The embalming room of an establishment shall be used only for the purpose of embalming of dead human bodies. The fine for a violation of this subsection shall be \$200.00;
- (g) An establishment must maintain on the premises a display room containing actual adult caskets, or models, mockups, or sections of caskets if all such caskets are available and in stock for purchase at the establishment or can be delivered within 24 hours. Each funeral establishment shall maintain on the premises at each of its locations an adequate stock of funeral caskets which shall not be less than eight and which shall meet such other criteria as necessary to protect the public; The fine for a violation under this subsection shall be \$100.00 per casket short of the minimum;
- (h) A room with adequate seating for a minimum of 30 people in which funeral services may be conducted. - The fine for a violation under this subsection shall be \$100.00; ~~Seating for at least 30 persons shall be maintained in the room where funeral services are conducted in the establishment. The fine for a violation under this subsection shall be \$100.00.~~
- (i) One operable motor hearse and/or combination hearse/ambulance with current Georgia registration for the transportation of casketed human remains which must be maintained at each establishment. The fine for a violation under this subsection shall be \$100.00;
- (j) One church truck. The fine for a violation of this subsection shall be \$50.00;
- (k) A funeral establishment shall not be located in the same facility as public cafes, restaurants or any place where food is prepared and sold for public consumption. The fine for a violation of this subsection shall be \$500.00;
- (l) A funeral establishment whose funeral director resides in the funeral establishment in order to satisfy the requirements of funeral director in full and continuous charge must include in his or her living quarters furnished sleeping quarters, cooking, refrigerating, and bathing facilities. The fine for a violation of this subsection shall be \$200.00;
- (m) An establishment must have at least one sanitary rest room facility for public use. The fine for a violation of this subsection shall be \$200.00;
- (n) A new establishment must submit proof of having met zoning requirements and public health standards of its local municipalities;
- (o) An establishment must be maintained in a state of clean, sound, safe, and acceptable repair and condition at all times;
- (p) A funeral home shall have a card or brochure in each casket stating the price of the casket. When the client has decided on the type of service desired, the funeral director must provide, at the time such arrangements are completed and prior to the time of rendering the service or providing the merchandise, a written statement that has been signed and certified by a licensed funeral director showing:



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1. The price of the service that the person or persons has selected and what is included therein;
  2. the price of each of the supplemental items of service and merchandise requested; ~~and~~
  3. the amount involved for each of the items for which the funeral home will advance monies as an accommodation to the family.
    - (i) The fine for failure to comply fully with the requirements of this subsection shall be \$200.00.
- (q) A current biennial renewal license for the establishment, embalmer, funeral director and any apprentices must be conspicuously displayed. The FDFCC for each funeral establishment and/or crematory establishment shall conspicuously display his/her name and current active license in all designated arrangement offices. ~~The fine for a violation of this subsection shall be \$100.00-;~~
- (r) For purposes of identification of the body or remains of a deceased person for tagging purposes as required by OCGA 43-18-8, tags and/or labels must be attached to the deceased human body in the funeral establishment at the time the body is dressed and/or placed in the casket and/or shipping container, or prior to leaving the funeral establishment to go to the crematory. The fine for failure to comply fully with the requirements of this subsection shall be \$100 per occurrence-; ~~and~~
- (s) The Board may issue a Cease and Desist order for unsanitary conditions.

Authority: O.C.G.A. §§ 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-70, 43-18-71, 43-18-75, 43-18-76

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**

**RULE 250-6-.06 FUNERAL ESTABLISHMENT INSPECTIONS; FINES**

- (1) A representative of the Board shall regularly inspect establishments between the hours of 9:00 A.M. and 4:30 P.M., Monday through Friday, with the exception of State government-mandated holidays. Although the funeral director in full and continuous charge need not be present for the inspections, the establishment must be available during these hours for inspection. Upon finding a funeral establishment unavailable during an inspection attempt, the Board representative shall contact the establishment at the telephone number of record with the Board, or an alternative telephone number conspicuously posted at the establishment. If the establishment is not made available for an inspection by an establishment employee within sixty (60) minutes of the telephone contact, or if telephone contact is unsuccessful, the Board representative shall issue a written warning notifying that an inspection attempt was made. Any funeral establishment not inspected during a calendar year may have the establishment license suspended, revoked, or put on probation, or fines may be imposed by the Board.
- (2) Any violation under this section shall be deemed a violation of minimum standards and threat to the health, safety, and welfare of the public. A funeral establishment licensed by the Board shall be required to pay a fine to the Board for each violation of this section. At the time of inspection, a citation shall be issued by an inspector or representative of the Board which shall list each violation. Following the issuance of the citation, the licensee shall either remit the amount of the fine to the Board or submit a written request for an appearance before the Board. A request for an appearance before the Board must be received by the Board within thirty (30) days after issuance of the citation. Failure to either pay the fine or request an appearance before the Board within (30) days from the issuance of the citation shall cause further disciplinary proceedings to be instituted against the licensee. The requirements for inspections and the fines for violations under this section are as follows:
  - (a) All outside openings must be screened where left open for ventilation. The fine for a violation of this subsection shall be \$50.00.
  - (b) All embalming rooms shall be equipped with the following:
    1. hot and cold running water; the fine for a violation under this subsection shall be \$200.00;
    2. non-absorbent sanitary floor and walls; the fine for a violation under this subsection shall be \$200.00;
    3. permanently installed ventilation; the fine for a violation under this subsection shall be \$200.00;
    4. a non-absorbent preparation table; the fine for a violation of this subsection shall be \$200.00; and
    5. a sink with drain opening and non-porous sanitary cover into a sewerage or septic tank; the fine for a violation under this subsection shall be \$200.00.
  - (c) In addition, each embalming room shall be equipped with a separate sink for disinfecting of hands and instruments. The fine for a violation under this subsection shall be \$50.00;



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

- (d) Each embalming room, including all instruments and tables, shall be kept in a sanitary and clean condition at all times. The fine for a violation of this subsection shall be \$200.00;
- (e) Each embalming room shall contain instruments and supplies for the separation and embalming of dead bodies. Instruments and equipment must consist of the following:
  - 1. at least one scalpel; the fine for a violation of this subsection shall be \$50.00;
  - 2. at least two aneurysm needles; the fine for a violation of this subsection shall be \$50.00;
  - 3. at least two cannulas; the fine for a violation of this subsection shall be \$50.00;
  - 4. embalming machine, or gravity bottle or bulb or hand pump; the fine for a violation of this subsection shall be \$50.00;
  - 5. 24 bottles arterial fluid and 24 bottles cavity fluid; the fine for a violation of this subsection shall be \$50.00;
  - 6. suture; the fine for a violation of this subsection shall be \$50.00;
  - 7. 1 suture needle; the fine for a violation of this subsection shall be \$50.00;
  - 8. trocar; the fine for a violation of this subsection shall be \$50.00;
  - 9. hydro aspirator or electric aspirator; the fine for a violation of this subsection shall be \$50.00; and
  - 10. a permanently installed back flow preventer for the hydro aspirator; the fine for a violation of this subsection shall be \$50.00.
- (f) The embalming room of an establishment shall be used only for the purpose of embalming of dead human bodies. The fine for a violation of this subsection shall be \$200.00;
- (g) An establishment must maintain on the premises a display room containing actual adult caskets, or models, mockups, or sections of caskets if all such caskets are available and in stock for purchase at the establishment or can be delivered within 24 hours. Each funeral establishment shall maintain on the premises at each of its locations an adequate stock of funeral caskets which shall not be less than eight and which shall meet such other criteria as necessary to protect the public. The fine for a violation under this subsection shall be \$100.00 per casket short of the minimum;
- (h) A room with adequate seating for a minimum of 30 people in which funeral services may be conducted. The fine for a violation under this subsection shall be \$100.00;
- (i) One operable motor hearse and/or combination hearse/ambulance with current Georgia registration for the transportation of casketed human remains which must be maintained at each establishment. The fine for a violation under this subsection shall be \$100.00;
- (j) One church truck. The fine for a violation of this subsection shall be \$50.00;

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

- (k) A funeral establishment shall not be located in the same facility as public cafes, restaurants or any place where food is prepared and sold for public consumption. The fine for a violation of this subsection shall be \$500.00;
- (l) A funeral establishment whose funeral director resides in the funeral establishment in order to satisfy the requirements of funeral director in full and continuous charge must include in his or her living quarters furnished sleeping quarters, cooking, refrigerating, and bathing facilities. The fine for a violation of this subsection shall be \$200.00;
- (m) An establishment must have at least one sanitary rest room facility for public use. The fine for a violation of this subsection shall be \$200.00;
- (n) A new establishment must submit proof of having met zoning requirements and public health standards of its local municipalities;
- (o) An establishment must be maintained in a state of clean, sound, safe, and acceptable repair and condition at all times;
- (p) A funeral home shall have a card or brochure in each casket stating the price of the casket. When the client has decided on the type of service desired, the funeral director must provide, at the time such arrangements are completed and prior to the time of rendering the service or providing the merchandise, a written statement that has been signed and certified by a licensed funeral director showing:
  - 1. The price of the service that the person or persons has selected and what is included therein;
  - 2. the price of each of the supplemental items of service and merchandise requested;
  - 3. the amount involved for each of the items for which the funeral home will advance monies as an accommodation to the family.
- (i) The fine for failure to comply fully with the requirements of this subsection shall be \$200.00.
- (q) A current biennial renewal license for the establishment, embalmer, funeral director and any apprentices must be conspicuously displayed. The FDFCC for each funeral establishment and/or crematory establishment shall conspicuously display his/her name and current active license in all designated arrangement offices. The fine for a violation of this subsection shall be \$100.00;
- (r) For purposes of identification of the body or remains of a deceased person for tagging purposes as required by OCGA 43-18-8, tags and/or labels must be attached to the deceased human body in the funeral establishment at the time the body is dressed and/or placed in the casket and/or shipping container, or prior to leaving the funeral establishment to go to the crematory. The fine for failure to comply fully with the requirements of this subsection shall be \$100 per occurrence; and
- (s) The Board may issue a Cease and Desist order for unsanitary conditions.

Authority: O.C.G.A. Secs. 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-70, 43-18-71, 43-18-75, 43-18-76

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS,  
RULE 250-6-.07 CREMATORY INSPECTIONS. AMENDED**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-6 Establishment/Crematory Licensure And Regulations, Rule 250-6-.07 Crematory Inspections. Amended, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-71, 43-18-72, 43-18-75, 43-18-76. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-71, 43-18-72, 43-18-75, 43-18-76 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-6-.07 pursuant to authority contained in O.C.G.A. § 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-71, 43-18-72, 43-18-75, 43-18-76.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

For further information, contact the Board office at (478) 207-2440.

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

SYNOPSIS OF PROPOSED CHANGES TO THE RULES  
CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.07 CREMATORY INSPECTIONS, AMENDED

Purpose: The purpose of this rule amendment is to clarify the section referencing seating and to assign monetary penalty amounts for rule violations.

Main Features: The main features of this rule amendment include further clarification of the section referencing seating and assignment of monetary amounts for violations where there was previously an undefined monetary penalty amount.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE  
CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.07 CREMATORY INSPECTIONS, AMENDED

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

CHAPTER 250-6, ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS

RULE 250-6-.07 CREMATORY INSPECTIONS, AMENDED

- (1) A representative of the Board shall regularly inspect crematories no less frequently than annually between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday.

Although the funeral director in full and continuous charge need not be present for the inspection, the crematory must be open during these hours for inspection. Requirements of inspections are as follows:

- (a) A room with seating for a minimum of 30 people in which funeral services may be conducted. The fine for a violation under this subsection shall be \$100.00; ~~A room, with seating for at least 30 persons, where funeral services are conducted in the crematory.~~
- (b) A display room containing an adequate supply of urns; the fine for a violation under this subsection shall be \$50.00;
- (c) One operable motor hearse with current Georgia registration for the transportation of human remains which must be either owned or leased by said firm; the fine for a violation under this subsection shall be \$100.00;
- (d) At least one operable retort for cremation; the fine for a violation of this subsection shall be \$200.00;
- (e) At least one operable processing station for grinding of cremated remains; the fine for a violation of this subsection shall be \$200.00;
- (f) At least one church truck; and the fine for a violation of this subsection shall be \$50.00;
- (g) A current license for the crematory and funeral director, which must be conspicuously displayed. The fine for a violation of this subsection shall be \$100.00;

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

- (h) The provisions of paragraphs (a), (b), and (f) of this Rule shall not apply to crematories which provide cremation services only to other funeral establishments; and
  - (i) The Funeral Director in Full and Continuous Charge for each crematory shall conspicuously display his/her name and current active license in all designated arrangement rooms. The fine for a violation of this subsection shall be \$100.00.
- (2) A representative of the Board shall be authorized to obtain information on the retort used by the establishment for cremations. Such information shall include, but not be limited to:
- (a) Make and model of the retort;
  - (b) Manufacturer's name;
  - (c) Year installed;
  - (d) Date of most recent manufacturer's inspection;
  - (e) Copy of most recent inspection report from manufacturer; and
  - (f) Documentation regarding necessary repairs to the retort.
- (3) The Board shall require crematories to have annual inspections of the retort by the manufacturer or other authorized crematory repair company to ensure proper operations. The Funeral Director in Full and Continuous Charge shall notify the Board within 5 (five) days of the inspection of a less than satisfactory report by presenting the Board with a copy of the inspection report. The Board shall require crematories to make necessary repairs to the retort immediately, not to exceed 30 days without approval by the Board. Any crematory that does not make the necessary repairs noted on the manufacturer's inspection within the time allowed by the Board shall be subject to immediate suspension of licensure until the Board is satisfied that proper repairs have been made.
- (4) The Board shall require the Funeral Director in Full and Continuous Charge to be certified as crematory operator from a course approved by the Board.

Authority: O.C.G.A. §§ 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-71, 43-18-72, 43-18-75, 43-18-76

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**

**RULE 250-6-.07 CREMATORY INSPECTIONS. AMENDED**

- (1) A representative of the Board shall regularly inspect crematories no less frequently than annually between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday.
- Although the funeral director in full and continuous charge need not be present for the inspection, the crematory must be open during these hours for inspection. Requirements of inspections are as follows:
- (a) A room with seating for a minimum of 30 people in which funeral services may be conducted. The fine for a violation under this subsection shall be \$100.00;
  - (b) A display room containing an adequate supply of urns; the fine for a violation under this subsection shall be \$50.00;
  - (c) One operable motor hearse with current Georgia registration for the transportation of human remains which must be either owned or leased by said firm; the fine for a violation under this subsection shall be \$100.00;
  - (d) At least one operable retort for cremation; the fine for a violation of this subsection shall be \$200.00;
  - (e) At least one operable processing station for grinding of cremated remains; the fine for a violation of this subsection shall be \$200.00;
  - (f) At least one church truck; the fine for a violation of this subsection shall be \$50.00;
  - (g) A current license for the crematory and funeral director, which must be conspicuously displayed. The fine for a violation of this subsection shall be \$100.00;
  - (h) The provisions of paragraphs (a), (b), and (f) of this Rule shall not apply to crematories which provide cremation services only to other funeral establishments; and
  - (i) The Funeral Director in Full and Continuous Charge for each crematory shall conspicuously display his/her name and current active license in all designated arrangement rooms. The fine for a violation of this subsection shall be \$100.00.
- (2) A representative of the Board shall be authorized to obtain information on the retort used by the establishment for cremations. Such information shall include, but not be limited to:
- (a) Make and model of the retort;
  - (b) Manufacturer's name;
  - (c) Year installed;
  - (d) Date of most recent manufacturer's inspection;



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

- (e) Copy of most recent inspection report from manufacturer; and
  - (f) Documentation regarding necessary repairs to the retort.
- (3) The Board shall require crematories to have annual inspections of the retort by the manufacturer or other authorized crematory repair company to ensure proper operations. The Funeral Director in Full and Continuous Charge shall notify the Board within 5 (five) days of the inspection of a less than satisfactory report by presenting the Board with a copy of the inspection report. The Board shall require crematories to make necessary repairs to the retort immediately, not to exceed 30 days without approval by the Board. Any crematory that does not make the necessary repairs noted on the manufacturer's inspection within the time allowed by the Board shall be subject to immediate suspension of licensure until the Board is satisfied that proper repairs have been made.
- (4) The Board shall require the Funeral Director in Full and Continuous Charge to be certified as crematory operator from a course approved by the Board.

Authority: O.C.G.A. §§ 43-1-19, 43-1-25, 43-18-2, 43-18-23, 43-18-46, 43-18-71, 43-18-72, 43-18-75, 43-18-76



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS  
RULE 250-6-.08 DETERMINATION OF FUNERAL DIRECTOR IN FULL AND CONTINUOUS CHARGE**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-6 Establishment/Crematory Licensure and Regulations Rule 250-6-.08 Determination Of Funeral Director In Full And Continuous Charge, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-18-23 and 43-18-72. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-18-23 and 43-18-72 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

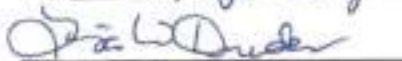
The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-6-.07 pursuant to authority contained in O.C.G.A. § 43-18-23 and 43-18-72.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

POSTED: 4 JAN 17

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**SYNOPSIS OF PROPOSED CHANGES TO THE RULE**

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**  
**RULE 250-6-.08 DETERMINATION OF FUNERAL DIRECTOR IN FULL AND CONTINUOUS CHARGE**

**Purpose:** The purpose of this rule amendment is to further clarify numeric values and to clarify service parameters for a Funeral Director in Full and Continuous Charge.

**Main Features:** The main features of this rule amendment include further clarification of the numeric values referenced by adding the written number to accompany the numeric symbol in the text and to clarify the service parameters for a Funeral Director in Full and Continuous Charge.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE**  
**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**  
**RULE 250-6-.08 DETERMINATION OF FUNERAL DIRECTOR IN FULL AND CONTINUOUS CHARGE**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**CHAPTER 250-6 ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**

**RULE 250-6-.08 DETERMINATION OF FUNERAL DIRECTOR IN FULL AND CONTINUOUS CHARGE**

The Board shall have the authority to evaluate each application for a funeral establishment or crematory license to determine whether the funeral director has the ability to be accessible, and available to the community if the funeral director does not spend a minimum of forty (40) hours per week in the employ and operation of the establishment. The Board may then approve an application where the funeral director does not satisfy the specific requirement to spend a minimum of forty (40) hours per week in the employ and operation of the establishment or crematory if the Board is satisfied that the funeral director will be accessible and available to the community. The individual approved by the Board to serve as the Funeral Director in Full and Continuous Charge may only serve in such a capacity at one Funeral Establishment, but may also serve as the Funeral Director in Full and Continuous Charge at a Crematory if such Crematory is located at the same physical address as the approved Funeral Establishment. In determining whether the funeral director possesses the ability to be accessible and available to the community, the Board will consider:

- (a) the proximity of the funeral director's other employment and/or residence to the funeral establishment;
- (b) the funeral director's ability to obtain leave from his/her other job in order to attend to the affairs of the funeral establishment; and
- (c) any other information which relates to the ability of the funeral director to adequately supervise the operation of the funeral establishment.

Authority: O.C.G.A. §§ 43-18-23 and 43-18-71

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-6, ESTABLISHMENT/CREMATORY LICENSURE AND REGULATIONS**

**RULE 250-6-.08 DETERMINATION OF FUNERAL DIRECTOR IN FULL AND CONTINUOUS CHARGE**

The Board shall have the authority to evaluate each application for a funeral establishment or crematory license to determine whether the funeral director has the ability to be accessible, and available to the community if the funeral director does not spend a minimum of forty (40) hours per week in the employ and operation of the establishment. The Board may then approve an application where the funeral director does not satisfy the specific requirement to spend a minimum of forty (40) hours per week in the employ and operation of the establishment or crematory if the Board is satisfied that the funeral director will be accessible and available to the community. The individual approved by the Board to serve as the Funeral Director in Full and Continuous Charge may only serve in such a capacity at one Funeral Establishment, but may also serve as the Funeral Director in Full and Continuous Charge at a Crematory if such Crematory is located at the same physical address as the approved Funeral Establishment. In determining whether the funeral director possesses the ability to be accessible and available to the community, the Board will consider:

- (a) the proximity of the funeral director's other employment and/or residence to the funeral establishment;
- (b) the funeral director's ability to obtain leave from his/her other job in order to attend to the affairs of the funeral establishment; and
- (c) any other information which relates to the ability of the funeral director to adequately supervise the operation of the funeral establishment.

Authority: O.C.G.A. §§ 43-18-23 and 43-18-71

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENT TO THE RULES  
AND NOTICE OF PUBLIC HEARING  
CHAPTER 250-7 DISCIPLINARY ACTIONS AND PROCEDURES, RULE 250-7-.01 COMPLAINTS**

**TO ALL INTERESTED PERSONS AND PARTIES:**

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Funeral Service (hereinafter "Board") proposes an amendment to Chapter 250-7 Disciplinary Actions And Procedures, Rule 250-7-.01 Complaints, (hereinafter "proposed rule amendment").

This notice, together with an exact copy of the proposed rule amendment and a synopsis of the proposed rule amendment, is being distributed to all persons who have requested, in writing, that they be placed on the interested party notification list. A copy of this notice, an exact copy of the proposed rule amendment, and a synopsis of the proposed rule amendment may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Board's website page at <http://sos.ga.gov/index.php/licensing/plb/30>, or by contacting the Georgia State Board of Funeral Service at 478-207-2440.

Any interested party affected by the rule may present written comments to the Board no later than close of business February 7, 2017. Written comments must be legible, signed, and should contain contact information from the maker (address, telephone number, email address, etc.). Written comments should be addressed to Lisa W. Durden, Director, Office of Secretary of State, Professional Licensing Boards Division, Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, Georgia 31217; fax (866) 888-1308. Oral statements presented during the public hearing should be concise and will be limited to five (5) minutes per person.

The Board voted to adopt this Notice of Intent at its November 29, 2016 meeting. The Board also voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. § 43-1-2, 43-1-19, 43-18-23, 43-18-46, and 43-18-47. Finally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-2, 43-1-19, 43-18-23, 43-18-46, and 43-18-47 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed or owned and operated in the field of funeral service.

A public hearing is scheduled to begin at 1:00 p.m. on February 14, 2017, in the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendment.

The proposed rule amendment will be considered for adoption by the Georgia State Board of Funeral Service at its meeting scheduled to begin 1:00 p.m. on February 14, 2017 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. According to the Department of Law, State of Georgia, the Georgia State Board of Funeral Service has the authority to adopt the proposed rule amendment to Rule 250-7-.01 pursuant to authority contained in O.C.G.A. § 43-1-2, 43-1-19, 43-18-23, 43-18-46, and 43-18-47.

For further information, contact the Board office at (478) 207-2440.

GEORGIA STATE BOARD OF FUNERAL SERVICE  
Secretary of State  
Professional Licensing Boards Division

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This 3 day of January 2017.



Lisa W. Durden  
Director  
Professional Licensing Boards

Posted: 4 JAN 17

**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**SYNOPSIS OF PROPOSED CHANGES TO THE RULE**  
**CHAPTER 250-7 DISCIPLINARY ACTIONS AND PROCEDURES, RULE 250-7-.01 COMPLAINTS**

Purpose: The purpose of this rule amendment is to update information to reflect current standard of practice.

Main Features: The main features of this rule amendment are insertion of request for email address and deletion of the requirement that a complaint be signed. Complaints can now be entered electronically through the Secretary of State's website and do not require a signature.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE RULE**  
**CHAPTER 250-7 DISCIPLINARY ACTIONS AND PROCEDURES, RULE 250-7-.01 COMPLAINTS**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**CHAPTER 250-7 DISCIPLINARY ACTIONS AND PROCEDURES**

**RULE 250-7-.01 COMPLAINTS**

- (1) A complaint may be filed by any person by submitting a written statement to the Georgia State Board of Funeral Service at 237 Coliseum Drive, Macon, Georgia 31217.
- (2) The complaint shall include the complainant's name, address and phone number, and email address if applicable, ~~shall be signed by the complainant~~, and shall give the name and address of the person or business entity against whom the complaint is being filed.
- (3) The complainant must specifically state the circumstances which led to the complaint being filed.
- (4) While a complaint is under investigation, the name of the person or business entity against whom the complaint is being filed shall be treated as confidential as provided in O.C.G.A. § 43-1-19(h)(2). However, the name of the person or business entity will no longer be treated as confidential once the Board takes an official action which places it into the public record.
- (5) Once a Board member becomes aware of the identity of a person who is the subject of a complaint, and the Board member has a personal relationship with that person which would affect the Board member's judgment or has prior knowledge of a person's practice which would affect the Board member's judgment, the Board member shall immediately disclose to the Board such relationship or knowledge, and shall not participate in the deliberation or the vote on the complaint; however, nothing herein shall preclude any Board member from giving testimony in the matter.

Authority: O.C.G.A. §§ 43-1-2, 43-1-19, 43-18-23, 43-18-46, 43-18-47



**GEORGIA STATE BOARD OF FUNERAL SERVICE**  
**Secretary of State**  
**Professional Licensing Boards Division**

**CHAPTER 250-7 DISCIPLINARY ACTIONS AND PROCEDURES**

**RULE 250-7-.01 COMPLAINTS**

- (1) A complaint may be filed by any person by submitting a written statement to the Georgia State Board of Funeral Service at 237 Coliseum Drive, Macon, Georgia 31217.
- (2) The complaint shall include the complainant's name, address and phone number, and email address if applicable, and shall give the name and address of the person or business entity against whom the complaint is being filed.
- (3) The complainant must specifically state the circumstances which led to the complaint being filed.
- (4) While a complaint is under investigation, the name of the person or business entity against whom the complaint is being filed shall be treated as confidential as provided in O.C.G.A. § 43-1-19(h)(2). However, the name of the person or business entity will no longer be treated as confidential once the Board takes an official action which places it into the public record.
- (5) Once a Board member becomes aware of the identity of a person who is the subject of a complaint, and the Board member has a personal relationship with that person which would affect the Board member's judgment or has prior knowledge of a person's practice which would affect the Board member's judgment, the Board member shall immediately disclose to the Board such relationship or knowledge, and shall not participate in the deliberation or the vote on the complaint; however, nothing herein shall preclude any Board member from giving testimony in the matter.

Authority: O.C.G.A. §§ 43-1-2, 43-1-19, 43-18-23, 43-18-46, 43-18-47